



**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

**Superintendent**  
Eric R. Dill

**Union High School District**

**THURSDAY, JULY 13, 2017  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item is placed on the published agenda, no action may be taken by the Board of Trustees on non-agenda items; however, the Board may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**AGENDA**

**THURSDAY, JULY 13, 2017  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER ..... 6:00 PM
  - A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (#2A-B)
- 2. **CLOSED SESSION** ..... **6:01 PM**
  - A. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE  
 To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. CURRENT AND/OR POTENTIAL LITIGATION  
 To conference with legal counsel to discuss current and/or potential significant exposure to litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), and (C): (1 issue).

**REGULAR MEETING / OPEN SESSION ..... 6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER ..... BOARD PRESIDENT
  - A. WELCOME / MEETING PROTOCOL REMARKS
  - B. PLEDGE OF ALLEGIANCE
- 4. REPORT OUT OF CLOSED SESSION
- 5. APPROVAL OF AGENDA  
 Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the agenda of July 13, 2017, Regular Board meeting of the San Dieguito Union High School District, as presented.
- 6. APPROVAL OF MINUTES / JUNE 22, 2017 REGULAR MEETING  
 Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the minutes of the June 22, 2017 Regular Meeting, as shown in the attached supplement.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. STUDENT UPDATES..... NONE DURING SUMMER BREAK
- 8. REPORTS AND UPDATES
  - A. BOARD OF TRUSTEES..... BOARD OF TRUSTEES
  - B. SUPERINTENDENT ..... ERIC DILL, SUPERINTENDENT
- 9. SCHOOL / DEPARTMENT UPDATES ..... NONE SCHEDULED
- 10. PUBLIC COMMENTS  
 In accordance with the Brown Act, unless placed on the published agenda, no action may be taken by the Board of Trustees on non-agenda items; however, the Board may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda. (*See Board Agenda Cover Sheet for further information on public comments.*)

**CONSENT AGENDA ITEMS..... (ITEMS 11 - 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name, and the Consent Item number.

**11. SUPERINTENDENT**

A. GIFTS AND DONATIONS

Accept the gifts and donations, as shown in the attached supplements.

B. FIELD TRIP REQUESTS

Accept the field trips, as shown in the attached supplements.

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

**14. ADMINISTRATIVE SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreement:

1. Edgenuity, Inc. to provide 250 concurrent user Virtual Classroom and Web Administrator licenses for 25 courses and one on-site professional development day, during the period August 1, 2017 through July 31, 2018, in an amount not to exceed \$137,500.00 plus applicable tax and shipping, to be expended from the General Fund/Unrestricted 01-00.
2. Hobsons, dba Naviance, Inc., to provide a district wide comprehensive college and career readiness program, during the period June 30, 2017 through June 29, 2018, in an amount not to exceed \$31,337.50, to be expended from the General Fund/Unrestricted 01-00.
3. Illuminate Education, Inc., to provide a web-based student data and assessment management software system known as the Illuminate Data and Assessment Management System (DnA) and a database of test questions, during the period July 1, 2017 through June 30, 2020, at a cost of \$6.00 per student based on District wide enrollment numbers determined annually, to be expended from the General Fund/Unrestricted 01-00.
4. University of California to provide secured technologies and web services for subscribers to manually transfer and UC to accept personal demographic, academic, and other confidential individual record level data necessary to conduct the evaluation by the UC Transcript Evaluation Service ("TES"), UC to implement a cloud-based data warehouse and visualization solution with data provided by District, that they, their designees and other authorized parties can securely access, and UC to provide annual regional training and referrals to implementation support services as requested, during the period July 1, 2017 through December 31, 2017, at no cost to the District.

5. WorldBook, Inc., to provide an online advanced reference package, during the period August 1, 2017 through July 31, 2018, in an amount not to exceed \$8,190.00, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

**SPECIAL EDUCATION**

C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute all pertinent documents:

1. Community School of San Diego (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
2. Community School of San Diego – High School (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
3. Devereux – Cleo Wallace (NPS/RTC), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period June 28, 2017 through June 30, 2017, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
4. Devereux – Cleo Wallace (NPS/RTC), to provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
5. Fred Finch (NPS), to provide alternative education and day treatment for diploma bound students with high functioning autism, moderate to severe learning disabilities, and/or social, emotional, and/or mental health issues, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
6. Maxim Healthcare (NPA), to provide nursing services for medically fragile students, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
7. New Bridge (NPS), to provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities, up to Grade 8, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
8. New Haven Youth & Family Services (NPA), to provide wrap around services for students transitioning to a less restrictive placement, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
9. San Diego Center for Children (NPS/RTC), to provide twenty-four hour residential treatment and an alternative education model for diploma bound students with high functioning autism and/or social, emotional, mental health issues, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

10. Sierra Academy (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
11. Springall Academy (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
12. Stein Education Center (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
13. TERI, Inc. (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
14. The Institute of Effective Education (NPS), to provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
15. Verbal Behavior Associates (NPA), to provide services as an Independent Educational Evaluator for speech assessments, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
16. Winston School (NPS), to provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities, during the period July 1, 2017 through June 30, 2018, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS & AMENDMENT TO AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements and Amendment to Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of Special Education to execute the agreements:

1. Student Case No. 2017-051PS, amendment to agreement for special education related services due to fewer dates of service than originally approved, from May 10, 2017 through June 19, 2017, decreasing the amount by \$14,000.00 for a new total of \$10,000.00.
2. Student Case No. 2017-055PS, for special education related services, from July 1, 2017 through June 30, 2018, in an estimated amount of \$13,500.00.
3. Student Case No. 2017-056PS, for special education related services, from May 31, 2017 through August 31, 2018, in the amount of \$110,000.00, pending NCCSE approved master contract rates.
4. Student Case No. 2017-057PS, for special education related services, from July 1, 2017 through June 30, 2018, in the amount of \$45,000.00.
5. Student Case No. 2017-058PS, for special education related services, from May 26, 2017 through June 30, 2018, in the amount of \$172,600.00.
6. Student Case No. 2017-059PS, for special education related services, from July 1, 2017 through December 31, 2017, in the amount of \$10,000.00.
7. Student Case No. 2017-060PS, for special education related services, from June 26, 2017 through June 30, 2019, in the amount of \$78,100.00.

**PUPIL SERVICES**

F. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

G. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS

(None Submitted)

**15. BUSINESS / FACILITIES PLANNING & CONSTRUCTION**

**BUSINESS**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. The Regents of the University of California, for the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Men's Water Polo try outs, practices and games, during the period August 7, 2017 through November 10, 2017, in an amount not to exceed \$19,437.50, to be expended from the General Fund/Unrestricted 01-00.
2. San Diego Fitness Services, to provide maintenance, service, repairs, and parts for exercise equipment throughout the District, during the period July 1, 2017 through June 30, 2018, in an amount not to exceed \$10,000.00, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Amending Contract B2017-02, for Pizza Supplies, to change the vendor name (assignment of contract due to sale of franchise) from Tenancingo, LLC dba Papa John's Pizza to KJ Consortium dba Papa John's Pizza, with no other changes to the contract.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Membership Listing (None Submitted)
4. Warrants
5. Revolving Cash Fund

**FACILITIES PLANNING & CONSTRUCTION**

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Pardee Homes, to reimburse the District for costs associated with improvements to Pacific Trails Middle School and Canyon Crest Academy as a result of development of the Pacific Highlands Ranch Community Park, during the period July 14, 2017 through completion, in an amount not to exceed \$7,500.00, to be expended from Capital Facilities Funds 25-19 and reimbursed by Pardee Homes.
2. United Site Services, to provide rental of temporary fencing for Oak Crest Middle School Science Classroom Quad, during the period July 1, 2017 through June 30, 2018, in an amount not to exceed \$24,000.00, to be expended from Building Fund Prop 39 – Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Class Leasing, LLC, to amend contract CA2017-16 to purchase (2) relocatable classroom buildings for the Adult Transition Program at Earl Warren Middle School, increasing the amount by \$33,506.00 for a new total of \$479,328.78, to be expended from Capital Facilities Fund 25-19 and/or Mello Roos Funds.
2. Westberg & White, Inc., to amend contract CA2015-55 for architectural/engineering services at Canyon Crest Academy, increasing the amount by \$5,000.00 for a new total of \$912,666.00, to be expended from Building Fund Prop 39 – Fund 21-39.
3. Level 10 Construction, L.P., to amend CA2017-08, to provide construction management services for the Carmel Valley Middle School Music Classroom Building and Site Improvements Project, increasing the amount by \$9,708.00 for a new total of \$507,180.00, to be expended from North City West School Facilities Financing Authority and Building Fund Prop 39 – Fund 21-39.
4. 3 Degrees Group, Inc., to amend contract CA2016-19 to purchase renewable energy certificates (REC's) from the District at the per REC rate of \$2.75, extending the purchase period through December 2021, at no cost impact to the District.

I. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

J. APPROVAL OF CHANGE ORDERS

(None Submitted)

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

- Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve Consent Agenda Items 11-15, as shown in the attached supplements.

- Roll Call:

Joyce Dalessandro  
 Beth Hergesheimer  
 Amy Herman  
 Maureen "Mo" Muir  
 John Salazar

**DISCUSSION / ACTION ITEMS.....(ITEM 16 - 21)**

16. ADOPTION OF RESOLUTION ESTABLISHING SPECIAL TAXES FOR 2017-18 FISCAL YEAR

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3 and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index.

- Roll Call

17. ADOPTION OF RESOLUTION LEVYING SPECIAL TAXES FOR 2017-18 FISCAL YEAR

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District.

- Roll Call

18. ADOPTION OF RESOLUTIONS / DELEGATING AUTHORITY IN REGARD TO BIDDING AND MANAGEMENT OF CONSTRUCTION OF PUBLIC PROJECTS & DELEGATING AUTHORITY IN REGARD TO AWARDING OF EMERGENCY CONTRACTS

A. RESOLUTION / DELEGATING AUTHORITY IN REGARD TO BIDDING AND MANAGEMENT OF CONSTRUCTION OF PUBLIC PROJECTS

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the resolution Delegating Authority in Regard to Bidding and Management of Construction of Public Projects, as shown in the attached supplement.

- Roll Call

B. RESOLUTION / DELEGATING AUTHORITY IN REGARD TO AWARDING OF EMERGENCY CONTRACTS

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the resolution Delegating Authority in Regard to Awarding of Emergency Contracts, as shown in the attached supplement.

- Roll Call

19. APPROVAL OF 2017-2018 CONSOLIDATED APPLICATION, PART 1

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the 2017-2018 Consolidated Application Part 1, as shown in the attached supplement.

20. APPROVAL OF AGREEMENT / CALIFORNIA SCHOOL BOARDS ASSOCIATION

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve entering into an agreement with California School Boards Association, to provide a governance leadership workshop for the purpose of establishing the goals and evaluation process for the superintendent, to be completed no later than June 30, 2018, in an amount not to exceed \$2,000.00, plus reasonable travel expenses, to be expended from the General Fund/Unrestricted 01-00 and authorize Amy Herman and Eric R. Dill to execute the agreement, as shown in the attached supplement.

21. APPROVAL OF SALARY ALLOCATION PLACEMENT, BP #4231 APPENDIX A, SALARY RANGE DEFINITIONS/NEW CLASSIFIED JOB CLASSIFICATION "LEARNING COMMONS TECHNICIAN II"

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the salary allocation placement on BP #4231 Appendix A, Salary Range Definitions, for the new classified job classification "Learning Commons Technician II" and retitle "Learning Commons Technician" to "Learning Commons Technician I", as recommended by the Personnel Commission, and as shown in the attached supplements.

**INFORMATION ITEMS.....(ITEMS 22 - 30)**

22. UNIFORM COMPLAINT QUARTERLY REPORT, 4<sup>TH</sup> QUARTER, 2016-17 (APRIL – JUNE)

This item is being submitted for the 4<sup>th</sup> Quarter, (April-June), 2016-17.



- 23. BUSINESS SERVICES UPDATE.....TINA DOUGLAS, ASSOCIATE SUPERINTENDENT
- 24. EDUCATIONAL SERVICES UPDATE.....MIKE GROVE, ED.D, ASSOCIATE SUPERINTENDENT
- 25. HUMAN RESOURCES UPDATE .....CINDY FRAZEE, ASSOCIATE SUPERINTENDENT
- 26. ADMINISTRATIVE SERVICES UPDATE ..... MARK MILLER, ASSOCIATE SUPERINTENDENT
- 27. FUTURE AGENDA ITEMS
- 28. **ADJOURNMENT TO CLOSED SESSION** (AS NECESSARY)
  - A. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE  
To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. CURRENT AND/OR POTENTIAL LITIGATION  
To conference with legal counsel to discuss current and/or potential significant exposure to litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), and (C): (1 potential case).
- 29. REPORT FROM CLOSED SESSION (AS NECESSARY)
- 30. ADJOURNMENT

*The next regularly scheduled Board Meeting will be held on [Thursday, August 17, 2017](#), at 6:30 PM in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

ITEM 6

Board of Trustees  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

Superintendent  
Eric R. Dill



Union High School District

MINUTES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING

JUNE 22, 2017

THURSDAY, JUNE 22, 2017  
6:30 PM

DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024

**PRELIMINARY FUNCTIONS**..... (ITEMS 1 – 6)

1. CALL TO ORDER..... 6:00 PM

President Herman called the meeting to order at 6:00 PM.

A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (#2A-B)

No public comments were presented.

2. CLOSED SESSION ..... 6:01 PM

The Board convened to Closed Session at 6:01 pm to discuss the following:

A. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS

To consider and/or deliberate on student discipline matters. (Case #2016-034SD & #2017-040SD)

B. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE

To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release/dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

**REGULAR MEETING / OPEN SESSION**..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir (Absent)  
John Salazar

DISTRICT ADMINISTRATORS / STAFF

Eric Dill, Superintendent  
Mike Grove, Ed.D., Associate Superintendent, Educational Services  
Torrie Norton, Associate Superintendent, Human Resources (Absent)  
Mark Miller, Associate Superintendent, Administrative Services  
Delores Perley, Chief Financial Officer  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

ITEM 6

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER .....(ITEM 3)
  - A. The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Amy Herman. Ms. Schultz read the meeting protocol instructions.
  - B. President Herman led the Pledge of Allegiance.
- 4. REPORT OUT OF CLOSED SESSION .....(ITEM 4)
  - A. REPORT OUT OF CLOSED SESSION  
There was nothing to report.
  - B. STUDENT DISCIPLINE / EXPULSIONS/SUSPENDED EXPULSIONS/READMITS
    - 1. CASE #2016-034SD  
Motion by Ms. Dalessandro, seconded by Ms. Hergesheimer, to approve the early readmission of Case #2016-034SD from expulsion, effective June 23, 2017. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.  
*Motion unanimously carried.*
    - 2. CASE #2017-040SD  
Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve the early readmission of Case #2017-040SD from expulsion, effective June 23, 2017. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.  
*Motion unanimously carried.*
- 5. APPROVAL OF AGENDA..... (ITEM 5)
 

Motion by Mr. Salazar, seconded by Ms. Hergesheimer, to approve the agenda of June 22, 2017, Regular Board meeting of the San Dieguito Union High School District, as presented, except for Items #11A, Gifts & Donations, and #13A, Agreements / Quan Consulting, and #15G, Agreements, were pulled from the Consent Agenda. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.  
*Motion unanimously carried.*
- 6. APPROVAL OF MINUTES / JUNE 8, 2017 REGULAR MEETING
 

PUBLIC COMMENTS: Mary Ellen Stives, Janet Schenker, and Lucile Lynch requested that the minutes be more detailed regarding their comments made at the June 22<sup>nd</sup> Board meeting, the audio of the meeting be made available and that the spelling of their names be corrected.

Ms. Herman stated that minutes are written to capture the action taken by the board; the minutes were revised as made available at the meeting and that their names will be corrected.

Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve the minutes of the June 8, 2017 Regular Meeting, *as revised in the handout with correct spelling of names. (Handout available in the Superintendent's Office upon request.)* BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.  
*Motion unanimously carried.*

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

- 7. STUDENT UPDATES.....NONE DURING SUMMER BREAK
- 8. BOARD REPORTS AND UPDATES ..... BOARD OF TRUSTEES
 

Mr. Salazar had nothing to report.

Ms. Hergesheimer attended promotion/graduation ceremonies at Oak Crest MS (OCMS), San Dieguito HS Academy (SDHSA) and La Costa Canyon HS (LCC), and the Rancho Santa Fe Security Salute to Education event.

**ITEM 6**

Ms. Dalessandro attended promotion/graduation ceremonies at Sunset HS (SS) and Earl Warren MS (EWMS), the San Dieguito Alliance for Drug Free Youth Networking luncheon, and the Solana Beach School District Skyline Groundbreaking ceremony.

Ms. Herman attended promotion/graduation ceremonies at Pacific Trails MS, Canyon Crest Academy and Torrey Pines HS, the San Dieguito for Drug Free Youth Networking luncheon, Solana Beach School District Skyline Groundbreaking ceremony, the district wide Adaptive PE Kickball Tournament at Carmel Valley MS, a retirement event for Torrie Norton, toured EWMS Adult Transition Program facilities under construction with Mr. Dill, and the Adult Transition Program Exit Ceremony. Ms. Herman thanked Ms. Dalessandro for attending tonight after delaying her pending surgery.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES..... ERIC DILL, SUPERINTENDENT  
Mr. Dill attended promotion/graduation ceremonies at Sunset HS, Carmel Valley MS, Canyon Crest Academy and Torrey Pines HS. Mr. Dill thanked Ms. Perley for serving as interim CBO in Business Services this year.

10. SCHOOL / DEPARTMENT UPDATES .....NONE SCHEDULED

**CONSENT ITEMS.....(ITEMS 11 - 15)**

\*Items #11A, #13A, #15G, were pulled from the Consent Agenda, as shown above under Item #5, Approval of Agenda.

Motion by Ms. Hergesheimer, seconded by Mr. Salazar, to approve Consent Agenda Items #11-15, except for Items #11A, #13A, #15G, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.

*Motion unanimously carried.*

ITEM #11A, PUBLIC COMMENTS: Ron Gladnick, Matt Chess, Ann Lopez, and Ed Burke made comments in support of the donations provided by parents, the community, and the foundations, and expressed concern that about the dissenting vote on the CIF agreement at the previous board meeting. Beth Westburg made comments regarding lack of transparency between the foundations and the district.

Ms. Herman and Mr. Dill made brief comments regarding donations received from the foundations.

\*Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve Consent Agenda Item #11A, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.

*Motion unanimously carried.*

ITEM #13A, PUBLIC COMMENTS: Wendy Gumb spoke against entering into an agreement with Quan Consulting, and Leslie Saldana spoke in favor of entering into an agreement with the Quan Consulting.

The Board asked questions of staff and held a brief discussion.

\*Motion by Ms. Dalessandro, seconded by Ms. Hergesheimer, to approve Consent Agenda Item #13A, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.

*Motion unanimously carried.*

ITEM #15G, PUBLIC COMMENTS: Beth Westburg made comments regarding the batting cages at Torrey Pines HS.

\*Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve Consent Agenda Item #15G, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.

*Motion unanimously carried.*

## **11. SUPERINTENDENT**

*\*Item #11A was pulled from the consent agenda and voted on separately, as shown above.*

### A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

### B. FIELD TRIP REQUESTS

Accept the field trips, as revised.

## **12. HUMAN RESOURCES**

### A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as revised.

### B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute the agreements:

1. Debra Dupree, dba Relationships at Work, Inc., to provide organizational consultation on disability and reasonable accommodation practices, employee-management relations, communication/conflict management strategies, and interactive process facilitation services, during the period July 1, 2017 through June 30, 2018, in an amount not to exceed \$5,000.00, to be expended from the General Fund/Unrestricted 01-00.

## **13. EDUCATIONAL SERVICES**

*\*Item #13A was pulled from the consent agenda and voted on separately, as shown above.*

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute the agreement:

1. Phyllis Quan, dba Quan Consulting, to provide coaching and advising to staff at the school sites and parent leaders of foundations and PTSA's to ensure their effective relations with one another to ensure best practices, to provide trouble-shooting and facilitating resolution of organizational issues so all can effectively achieve mission, and to provide support to administrative leadership of the high schools and middle schools with respect to fundraising and parent leader relations, during the period July 1, 2017 through June 30, 2018, at the hourly rate of \$130.00 in an estimated amount not to exceed \$5,400.00, to be expended from the General Fund/Unrestricted 01-00.

### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

## **14. ADMINISTRATIVE SERVICES**

### A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

## **SPECIAL EDUCATION**

### C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

(None Submitted)

D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS  
(None Submitted)

**PUPIL SERVICES**

F. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)

G. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS  
(None Submitted)

**15. BUSINESS / FACILITIES PLANNING & CONSTRUCTION**

**BUSINESS**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute the agreements:

1. California School Boards Association (CSBA), to provide regular notifications of policy updates, online access to CSBA's reference policy manual, and links to related policy resources through access to GAMUT, during the period July 1, 2017 through June 30, 2018, and continuing with annual renewals unless terminated by written notice prior to June 15th, in an annual amount not to exceed \$3,405.00, to be expended from the General Fund/Unrestricted 01-00.
2. Loomis Armored US, LLC, to provide armored truck services throughout the District, during the period August 1, 2017 through July 31, 2019, at the rates outlined in the attached rate sheet, to be expended from the fund to which the service is charged.
3. NvLS Professional Services, LLC, to provide E-rate consultation services, during the period July 1, 2017 through June 30, 2018, in an amount not to exceed \$12,650.00, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute all pertinent documents:

1. Gold Star Foods, Inc., and U.S. Foods, Inc. for grocery and snack supplies, B2017-18, during the period July 1, 2017 through June 30, 2018, at the unit prices listed on the attachments, to be expended from the Cafeteria Fund 13-00.

D. APPROVAL OF CHANGE ORDERS  
(None Submitted)

E. AUTHORIZATION TO ADVERTISE FOR BIDS / APPROVE CONTRACTS AND AGREEMENTS

Authorize and/or approve the following:

1. Authorize the Superintendent of Schools or designee to direct the administration to advertise for any necessary bids, during the period July 1, 2017 through June 30, 2018.
2. Authorize the Superintendent of Schools or designee to approve entering into all contracts/agreements, during the period June 23, 2017 through September 14, 2017, and that the contracts/agreements are presented to the Board of Trustees for ratification at the next regularly scheduled meeting.

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Membership Listing (None Submitted)
4. Warrants
5. Revolving Cash Fund

**FACILITIES PLANNING & CONSTRUCTION**

*\*Item #15G was pulled from the consent agenda and voted on separately, as shown above.*

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill, to execute the agreements:

1. Zurich, to provide builders risk insurance for the Oak Crest Middle School Science Classroom Quad, Crest Hall and Site Improvements Project, during the period June 19, 2017 through August 27, 2018, in an amount not to exceed \$55,074.00, to be expended from Building Fund Prop 39 – Fund 21-39.
2. The Hartford, to provide builders risk insurance for the Carmel Valley Middle School Music Classroom Building and Site Improvements Project, during the period June 19, 2017 through May 17, 2018, in an amount not to exceed \$10,530.00, to be expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.
3. D A Hogan, to provide architectural engineering services to renovate the athletic play fields at Carmel Valley Middle School, during the period June 23, 2017 through completion, in an amount not to exceed \$85,560.00 plus reimbursable expenses, to be expended from Mello Roos Funds.
4. Western Environmental & Safety Technologies, Inc., for environmental consulting services district wide, during the period July 1, 2017 through June 30, 2018, at the rates established in the attached agreement, to be expended from the fund to which the project is charged.
5. United Site Services, to provide rental of temporary fencing for various projects district wide, during the period July 1, 2017 through June 30, 2018, at the rates established on the attached supplement, to be expended from the fund to which the project is charged.
6. Latitude 33 Planning and Engineering, to provide survey and construction staking services for the 2<sup>nd</sup> Classroom Building at Pacific Trails Middle School, during the period June 23, 2017 through completion, in an amount not to exceed \$10,850.00, plus reimbursable expenses, to be expended from Building Fund Prop 39 – Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute the agreements:

1. Zurich, to amend contract CA2016-28, extending the policy date for the builder's risk insurance for the Canyon Crest Academy B Building Project, increasing the amount by \$1,481.00 for a new total of \$21,354.00, to be expended from Building Fund Prop 39 – Fund 21-39.
2. Class Leasing, LLC, to amend contract CB2015-12, for lease of relocatable classroom buildings as Interim Housing at Earl Warren Middle School, extending the lease term through June 30, 2018 and relocating one toilet building, increasing the amount by \$185,250.00 for a new total of \$1,467,035.49, to be reimbursed by Solana Beach School District.
3. BDS Engineering, to renew contract B2013-08 for land surveying services, during the period July 1, 2017 through May 16, 2018, in an annual amount not to exceed \$200,000.00, to be expended from the fund to which the project is charged.

ITEM 6

- 4. URS Corporation, a division of AECOM, to renew contract CB2014-01 for California Environmental Quality Act (CEQA) Services district wide, during the period July 1, 2017 through June 30, 2018, in an annual amount not to exceed \$150,000.00, to be expended from the fund to which the project is charged.

I. AWARD/RATIFICATION OF CONTRACTS

Approve/ratify the following contracts and authorize Douglas B. Gilbert, Delores L. Perley or Eric R. Dill to execute all the pertinent documents:

- 1. Blue Pacific Engineering & Construction, Bid Package #1, Landscape, La Costa Canyon High School Landscape Project CB2017-09, during the period June 23, 2017 through August 28, 2017, in the amount of \$118,000.00, to be expended from Building Fund Prop 39 – Fund 21-39.

J. APPROVAL OF AGREEMENT / RIGHT OF ENTRY PERMIT / PACIFIC TRAILS MIDDLE SCHOOL

Approve the attached agreement authorizing Pardee Homes permission to enter onto and across the property known as Canyon Crest Academy and Pacific Trails Middle School, for purposes of performing improvements to the District's property and construction of the Pacific Highlands Ranch Community Park, as presented.

**DISCUSSION / ACTION ITEMS .....(ITEM 16 - 20)**

16. ADOPTION OF RESOLUTION / IN THE MATTER OF UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

Motion by Mr. Salazar, seconded by Ms. Hergesheimer, to adopt the resolution in the Matter of Uniform Public Construction Cost Accounting Procedures, in compliance with Public Contracting Code § 22030, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.

*Motion unanimously carried.*

17. ADOPTION OF PROPOSED NEW / REVISED BOARD POLICIES (6) / BUSINESS SERVICES

Motion by Ms. Dalessandro, seconded by Ms. Hergesheimer, to adopt the proposed new / revised Board Policies (6), as presented and as follows:

- A. BP #3311, "BIDS" (REV)
- B. AR #3311, "SOLICITING BIDS (BIDS & QUOTATIONS) (REV)
- C. BP #3311.1, "UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES" (NEW)
- D. AR #3311.1, "UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES" (NEW)
- E. AR #3311.2, "LEASE/LEASEBACK CONTRACTS" (NEW)
- F. AR #3311.3, "DESIGN-BUILD CONTRACTS" (NEW)

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.

*Motion unanimously carried.*

18. ADOPTION OF RESOLUTION / TAX & REVENUE ANTICIPATION NOTES (TRANS) FOR 2017-18

Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to adopt the Resolution for Tax and Revenue Anticipation Notes (TRANS) for fiscal year 2017-18, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.

*Motion unanimously carried.*

19. ADOPTION OF 2017-2020 DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

PUBLIC COMMENTS: Sophy Chaffee made comments in opposition to the LCAP not addressing special education student's needs or the issues addressed at the last meeting and offered a compromise to meet the July 1 deadline by requesting the district work with the special education



**ITEM 6**

parent forum in the fall to address those issues, and Janet Schenker stated it does not address the issues and concerns of special education students and requested the LCAP be amended.

Dr. Grove and Mr. Miller gave a brief update on the LCAP process and content, as presented. Mr. Dill stated that the District would like to work with the special education parent forum group in the fall to continue ongoing conversations regarding the special education issues being addressed in the LCAP.

Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to adopt the 2017-2020 District Local Control Accountability Plan (LCAP), as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: None; Absent: Muir.

*Motion unanimously carried.*

**20. ADOPTION OF PROPOSED 2017-18 DISTRICT BUDGET / GENERAL FUND & SPECIAL FUNDS**

PUBLIC COMMENTS: Beth Westburg made comments about the budget revenues, expenses, deficits and athletic expenses; Elaine Kooima requested funding be added to the Adult Transition Program (ATP) to provide technology and resources to support the students, and made comments regarding the retention policy; Linda Gunderson requested that a 3<sup>rd</sup> relocatable be added for the ATP program, that the bathrooms are insufficient and the lack of vocational training; and Lucile Lynch made comments regarding input from the special education parents be included in the LCAP as well as budget support of the special education students' needs, and the inclusion of the 3<sup>rd</sup> relocatable for the ATP program.

Mr. Dill gave an update on the 2017-18 district budget, as presented, and the Board asked questions and held a discussion.

Motion by Ms. Hergesheimer, seconded by Ms. Dalessandro, to adopt proposed 2017-18 District Annual Budget / General Fund & Special Funds, as presented. BOARD Ayes: Dalessandro, Hergesheimer, Herman; Noes: Salazar; Abstain: None; Absent: Muir.

*Motion carried.*

**INFORMATION ITEMS.....(ITEMS 21 - 30)**

**21. UPDATE TO PRE-QUALIFICATION QUESTIONNAIRE, UNIFORM RATING PROCEDURE AND APPEALS PROCESS / BIDDER PRE-QUALIFICATION PROCESS**

This item was submitted as information only.

**22. BUSINESS SERVICES UPDATE ..... DELORES PERLEY, CHIEF FINANCIAL OFFICER**

Ms. Perley had nothing to report.

**23. EDUCATIONAL SERVICES UPDATE .....MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT**

Dr. Grove had nothing to report.

**24. HUMAN RESOURCES UPDATE .....TORRIE NORTON, ASSOCIATE SUPERINTENDENT**

Ms. Norton was absent.

**25. ADMINISTRATIVE SERVICES UPDATE ..... MARK MILLER, ASSOCIATE SUPERINTENDENT**

Mr. Miller had nothing to report.

**26. PUBLIC COMMENTS – Wendy Gumb made comments regarding the use of the batting cages at Torrey Pines HS, and Beth Westburg requested public comments be moved to the beginning of the agenda.**

**27. FUTURE AGENDA ITEMS – Request to move public comments to beginning of agenda.**

**28. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.**

**29. REPORT FROM CLOSED SESSION – Nothing further to report.**

30. ADJOURNMENT OF MEETING – The meeting adjourned at 8:39 PM.

\_\_\_\_\_  
Beth Hergesheimer, Board Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Eric R. Dill, Superintendent

\_\_\_\_\_  
Date

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED AND SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

\*\*\*\*\*

### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district, as shown on the following report.

### RECOMMENDATION:

It is recommended that the Board accept the gifts and donations to the district, as shown on the attached report.

### FUNDING SOURCE:

Not applicable

**GIFTS AND DONATIONS**  
**SDUHSD BOARD MEETING**  
**July 13, 2017**

ITEM 11A

Item #	Donation	Description	Donor	Department	School Site
1	\$305.02	Supplemental Support Costs	Pacific Trails Middle School PTSA	Administration	PTMS
2	\$253.84	Supplemental Support Costs	Diegueño Middle School PTSA	Administration	DMS
3	\$5,500.00	Supplemental Support Costs	Diegueño Middle School PTSA	Administration	DMS
4	\$1,267.19	Supplemental Support Costs	Carmel Valley Middle School Foundation	Administration	CVMS
5	\$863.96	Supplemental Support Costs	Pacific Trails Middle School Foundation	Administration	PTMS
6	\$1,046.37	Supplemental Support Costs	Pacific Trails Middle School Foundation	Administration	PTMS
7	\$633.58	Supplemental Support Costs	Pacific Trails Middle School Foundation	Administration	PTMS
8	\$403.43	Music Support Costs	Oak Crest Middle School Band Boosters	Music	OCMS
9	\$1,159.99	Music Support Costs	Diegueño Middle School Band Boosters	Music	DMS
10	\$274.28	Music Support Costs	San Dieguito Academy Music Boosters	Music	SDHSA
11	\$12,704.40	Supplemental Support Costs	Canyon Crest Academy Foundation	Administration	CCA
12	\$164.57	Music Support Costs	San Dieguito Academy Music Boosters	Music	SDHSA
13	\$1,570.47	Music Support Costs	San Dieguito Academy Music Boosters	Music	SDHSA
14	\$954.56	Supplemental Support Costs	La Costa Canyon High School Foundation	Administration	LCCHS
15	\$123.00	Supplemental Support Costs	Pacific Trails Middle School Foundation	Administration	PTMS
16	\$500.00	Supplemental Support Costs	Doug & Beverly Dahl	Administration	SHS
		<b>*Donated Items:</b>			
	\$1,150.00	Camara Equipment	Jeffrey Peterson	Photo Shop	SDHSA
	\$40.00	Clarinet and a Stand	Arielle Lackritz	Music	SDHSA
	\$400,000.00	Batting Cages Project	Torrey Pines High School Foundation	Athletics	TPHS
	<b>\$27,724.66</b>	<b>Monetary Donations</b>			
	<b>\$401,190.00</b>	<b>*Value of Donated Items</b>			
	<b>\$428,914.66</b>	<b>TOTAL VALUE</b>			

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 5, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Michael Grove, Ed.D.  
Associate Superintendent of  
Educational Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** **Approval / Ratification of Field Trip  
Requests**

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### **EXECUTIVE SUMMARY**

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

### **RECOMMENDATION:**

It is recommended that the Board approve / ratify the field trips, as shown on the attached supplement.

### **FUNDING SOURCE:**

As listed on the attached supplement.

**FIELD TRIP REQUESTS**  
**SDUHSD BOARD MEETING**  
**July 13, 2017**

**ITEM 11B**

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	Funding
1	08-21-17 - 08-26-17	Gladnick	Ron	TPHS Football	60	15	Football game, Team Building, sightseeing	Oahu	HI	None	TPHS Foundation / Parent Donations
2	09-14-17 - 09-17-17	Souikane	Said	LCC Girls Volleyball	16	16	Durango Fall Classic Volleyball Tournament	Las Vegas	NV	1 Day	LCC Foundation / Parent Donations

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 5, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Cindy Frazee  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Eric R. Dill  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board approval:

#### Certificated

Employment  
Change in Assignment  
Leave of Absence

#### Classified

Employment  
Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

#### FUNDING SOURCE:

General Fund

## ITEM 12A

**PERSONNEL LIST****CERTIFICATED PERSONNEL****Employment**

1. **Kelly Chao**, 100% Temporary Teacher (English) at San Dieguito High School Academy for the 2017-18 school year, effective 8/22/17 through 6/15/18.
2. **Dan Frazier**, 100% Temporary Teacher (art/stage hand design) at Canyon Crest Academy for the 2017-18 school year, effective 8/22/17 through 6/15/18.
3. **Reka Incze**, Temporary Teacher (French), 67% at Canyon Crest Academy and 20% at Carmel Valley Middle School for Semester I/2017-18 school year, effective 8/22/17 through 1/26/18; 33% at Canyon Crest Academy and 20% at Carmel Valley Middle School for Semester II/2017-18 school year, effective 1/29/18 through 6/15/18.
4. **Paige Pennock**, 33% Temporary Teacher (English) at San Dieguito High School Academy for Semester I/2017-18 school year, effective 8/22/17 through 1/26/18.
5. **Kristin Strasser**, Temporary Teacher (social science) at San Dieguito High School Academy for the 2017-18 school year, 67% assignment Semester I, effective 8/22/17 through 1/26/18; 33% assignment Semester II, effective 1/29/18 through 6/15/18.
6. **Silvia Wiedmann**, 100% Temporary Teacher (art/drawing/fashion design) at La Costa Canyon High School for the 2017-18 school year, effective 8/22/17 to 6/15/18.

**Change in Assignment**

1. **Caitlin Eichlin**, Temporary Teacher (social science/AVID) at La Costa Canyon High School, Change in Assignment from 40% to 60% for the 2017-18 school year, effective 8/22/17 through 6/15/18.
2. **Kaitlin Hildebrand**, Temporary Teacher (mathematics) at Torrey Pines High School, Change in Assignment from 60% to 80% for the 2017-18 school year, effective 8/22/17 through 6/15/18.
3. **Alexis Hillenbrand**, Temporary Teacher (English) at Diegueno Middle School, Reduction in assignment from 100% to 80% for the 2017-18 school year, effective 8/22/17 through 6/15/18.
4. **Erica Zug**, Temporary Teacher (biology/chemistry) at Canyon Crest Academy, Change in Assignment from 33% Semester I only to 73% assignment (33% Canyon Crest and 40% Diegueno) for Semester I/2017-18 school year, effective 8/22/17 through 1/26/18; and 40% assignment at Diegueno only Semester II/2017-18 school year, effective 1/29/18 through 6/15/18.

**Leave of Absence**

1. **Sato Umabe**, Permanent Teacher (Japanese Language) at Torrey Pines High School requests a 20% Unpaid Leave of Absence (80% assignment) for the 2017-18 school year, effective 8/22/17 through 6/15/18.



ITEM 12A

2. **Rebecca Vincent**, Permanent Counselor at Canyon Crest Academy, requests a transfer to Diegueno Middle School and a 60% Unpaid Leave of Absence (40%) assignment for the 2017-18 school year, effective 8/09/17 through 6/15/18.

dr  
7/13/2017  
cert/bdagenda

## PERSONNEL LIST

### CLASSIFIED PERSONNEL

#### Employment

1. **Coaches**, employment for the 2017-18 school year, effective July 1, 2017 through June 30, 2018, per attached supplement.
2. **Rimbach, Elisa**, Secretary, SR36, 100.00% FTE, Oak Crest Middle School, effective 08/17/17.

#### Change in Assignment

1. **Cesar, Daryl**, from Nutrition Services Assistant I, SR25, 31.25% FTE, Diegueno Middle School, to Campus Supervisor, SR32, 48.75% FTE, La Costa Canyon High School, effective 08/28/17.
2. **Martinez, Kristina**, from Administrative Secretary, SR40, 100.00% FTE, San Dieguito High School Academy to Registrar, SR40, 100.00% FTE, Torrey Pines High School, effective 06/26/17.

#### Resignation

1. **Rubinstein, Jaya**, Instructional Assistant-SpEd (SH), SR36, 68.75% FTE, Earl Warren Middle School-ATP, resignation effective 06/16/17.

ITEM 12A

**Classified Personnel Supplement, July 13, 2017**

**Coach**

**District Coach**

Abrahamson, Deb, Girls Tennis, Junior Varsity, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Bejarano, Brandon, Football, Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Black, Christopher, Tennis, Varsity Assistant, Canyon Crest Academy, Spring Season, effective 07/01/2017

Cassinelli, Patrick, Football, Junior Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Charnow, Erin, Field Hockey, Junior Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Corman, Andrew, Cross Country, Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

DiGiulio, Kari, Field Hockey, Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Farr, Chalise, Cheerleading, Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Farrar, James, Girls Golf, Junior Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

Haas, Ariel, Girls Volleyball, Varsity Assistant, Canyon Crest Academy, Spring Season, effective 07/01/2017

Happ, Garrett, Girls Volleyball, Varsity Assistant, Canyon Crest Academy, Spring Season, effective 07/01/2017

McCullough, Matt, Girls Golf, Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Remington, Mike, Girls Golf, Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

Shakeri, Kaveh, Field Hockey, Varsity Assistant, Canyon Crest Academy, Spring Season, effective 07/01/2017

Sovacool, Casey, Football, Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Sovacool, Sean, Football, Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Tyler, Jeff, Girls Golf, Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Vice, Bill, Cross Country, Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

**Walk-on Coach**

Aiken, Halley, Girls Volleyball, Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Atkins, Kevin Jo, Football, Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

## ITEM 12A

Barnett, Brenda, Girls Tennis, Freshmen Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Becker, Damon, Football, Junior Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Belinsky, Jordan, Girls Tennis, Junior Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

Belinsky, Lawrence, Girls Tennis, Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

Bosier, Andre, Football, Freshmen, La Costa Canyon High School, Spring Season, effective 07/01/2017

Bowen, Bryn, Football, Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Chappell, Anna, Cheerleading, Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Cormier, Morgan, Girls Volleyball, Freshmen, Canyon Crest Academy, Spring Season, effective 07/01/2017

De La Vega, Luis, Cross Country, Junior Varsity Assistant, Canyon Crest Academy, Spring Season, effective 07/01/2017

Driver, Jacob, Football, Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Dulany, Faith, Field Hockey, Varsity, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Duncan, Kiana, Field Hockey, Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

Evans, Dana, Field Hockey, Junior Varsity, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Fitchett, Mike, Boys Cross Country, Varsity Assistant, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Frausto, Sebastian, Football, Junior Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Freeman, Clint, Boys Water Polo, Junior Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Garrett, Connor, Football, Junior Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Goldberg, Lauren, Girls Tennis, Freshmen Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Harrington, Grant, Boys Water Polo, Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Hartwig, Thomas, Boys Water Polo, Varsity Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Hasket, Gordy, Boys Cross Country, Varsity, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Jeffrey, Allan, Girls Volleyball, Junior Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

## ITEM 12A

Kim, Andy, Girls Volleyball, Freshmen Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Kling, Scott, Boys Water Polo, Varsity , San Dieguito High School Academy, Spring Season, effective 07/01/2017

Kraszewski, Gabby, Field Hockey, Junior Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

L'Abbate, Gio, Girls Cross Country, Varsity, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Lusitana, Robert, Cross Country, Varsity Assistant, Canyon Crest Academy, Spring Season, effective 07/01/2017

May, Will, Girls Volleyball, Junior Varsity, San Dieguito High School Academy, Spring Season, effective 07/01/2017

McDonald, Tyler, Boys Water Polo, Freshmen, Canyon Crest Academy, Spring Season, effective 07/01/2017

Miller, Chris, Girls Volleyball, Junior Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

Montilla, Alberto, Field Hockey, Freshmen, Canyon Crest Academy, Spring Season, effective 07/01/2017

Moore, Damon, Football, Assistant Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Morris, Rachel, Girls Volleyball, Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

Ormsby, Tyler, Boys Water Polo, Varsity , Canyon Crest Academy, Spring Season, effective 07/01/2017

Ragan, JT, Girls Volleyball, Freshmen, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Ratekin, Nicholas, Boys Water Polo, Junior Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

Saunders, Tom, Girls Volleyball, Freshmen Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Savage, David, Girls Volleyball, Varsity, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Sebastian, Jason, Girls Volleyball, Varsity Assistant, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Sherman, Robin, Cheerleading, Assistant, La Costa Canyon High School, Spring Season, effective 07/01/2017

Solomon, Caitlin, Field Hockey, Junior Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Soukaine, Said, Girls Volleyball, Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Sullivan, Danny, Boys Water Polo, Junior Varsity, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Tanner, Tamara, Girls Tennis, Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

ITEM 12A

Toledo, John, Football, Assistant Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Tomasi, Joe, Girls Tennis, Varsity, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Wollbrink, Casey, Field Hockey, Varsity, La Costa Canyon High School, Spring Season, effective 07/01/2017

Zamora, Al, Girls Golf, Varsity, San Dieguito High School Academy, Spring Season, effective 07/01/2017

Ziemba, Lisa, Cross Country, Junior Varsity, Canyon Crest Academy, Spring Season, effective 07/01/2017

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 5, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Mark Miller, Associate Superintendent  
Administrative Services

**SUBMITTED BY:** Eric R. Dill  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
ADMINISTRATIVE SERVICES

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### EXECUTIVE SUMMARY

The attached Professional Services Report/Administrative Services summarizes five contracts.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached report.

## ITEM 14A

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

**ADMINISTRATIVE SERVICES - PROFESSIONAL SERVICES REPORT****Board Meeting Date: 07-13-17**

<b><u>Contract Effective Dates</u></b>	<b><u>Consultant/ Vendor</u></b>	<b><u>Description of Services</u></b>	<b><u>School/ Department Budget</u></b>	<b><u>Fee Not to Exceed</u></b>
08/01/17 – 07/31/18	Edgenuity, Inc.	To provide 250 concurrent user Virtual Classroom and Web Administrator licenses for 25 courses and one on-site professional development day.	General Fund/Unrestricted 01-00	\$137,500.00
06/30/17 – 06/29/18	Hobsons, dba Naviance, Inc.	To provide a district wide comprehensive college and career readiness program.	General Fund/Unrestricted 01-00	\$31,337.50
07/01/17 – 06/30/20	Illuminate Education, Inc.	To provide a web-based student data and assessment management software system known as the Illuminate Data and Assessment Management System (DnA) and a database of test questions.	General Fund/Unrestricted 01-00	\$6.00 per student
07/01/17 – 12/31/17	University of California	To provide secured technologies and web services for subscribers to manually transfer and UC to accept personal demographic, academic, and other confidential individual record level data necessary to conduct the evaluation by the UC Transcript Evaluation Service (“TES”), UC will implement a cloud-based data warehouse and visualization solution with data provided by District, that they, their designees and other authorized parties can securely access, and UC will provide annual regional training and referrals to implementation support services as requested.	N/A	No cost to the District
08/01/17 – 07/31/18	WorldBook, Inc.	To provide an online advanced reference package.	General Fund/Unrestricted 01-00	\$8,190.00



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** June 29, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Meredith Wadley, Director of School & Student Services  
Mark Miller, Associate Supt., Administrative Services

**SUBMITTED BY:** Eric Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Special Education Agreements Report summarizes sixteen contracts.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreements report.

### FUNDING SOURCE:

As noted on the attached report.

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

SPECIAL EDUCATION AGREEMENTS

Board Meeting Date: 07/13/17

<u>Contract Effective Dates</u>	<u>Contract/Vendor</u>	<u>Description of Services</u>	<u>Department Budget</u>	<u>Current # of Students</u>	<u>Fee Not to Exceed</u>
07/01/17 – 06/30/18	Community School of San Diego (NPS)	To provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/17 – 06/30/18	Community School of San Diego - High School (NPS)	To provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
06/28/17 – 06/30/17	Devereux – Cleo Wallace (NPS/RTC)	To provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues.	General Fund / Restricted 01-00	1	At the rates shown on the attachment
07/01/17 – 06/30/18	Devereux – Cleo Wallace (NPS/RTC)	To provide twenty-four hour residential treatment for diploma bound students with severe social, emotional, and mental health issues.	General Fund / Restricted 01-00	1	At the rates shown on the attachment
07/01/17 – 06/30/18	Fred Finch (NPS)	To provide alternative education and day treatment for diploma bound students with high functioning autism, moderate to severe learning disabilities, and/or social, emotional, and/or mental health issues.	General Fund / Restricted 01-00	4	At the rates shown on the attachment
07/01/17 – 06/30/18	Maxim Healthcare (NPA)	To provide nursing services for medically fragile students.	General Fund / Restricted 01-00	1	At the rates shown on the attachment

07/01/17 – 06/30/18	New Bridge (NPS)	To provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities, up to Grade 8.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/17 – 06/30/18	New Haven Youth & Family Services (NPA)	To provide wrap around services for students transitioning to a less restrictive placement.	General Fund / Restricted 01-00	8	At the rates shown on the attachment
07/01/17 – 06/30/18	San Diego Center for Children (NPS/RTC)	To provide twenty-four hour residential treatment and an alternative education model for diploma bound students with high functioning autism and/or social, emotional, mental health issues.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/17 – 06/30/18	Sierra Academy (NPS)	To provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/17 – 06/30/18	Springall Academy (NPS)	To provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/17 – 06/30/18	Stein Education Center (NPS)	To provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	2	At the rates shown on the attachment
07/01/17 – 06/30/18	TERI Inc. (NPS)	To provide an alternative education model for non-diploma bound students with moderate to severe autism and/or intellectual disabilities.	General Fund / Restricted 01-00	7	At the rates shown on the attachment
07/01/17 – 06/30/18	The Institute of Effective Education (NPS)	To provide an alternative education model for non-diploma bound students with	General Fund / Restricted 01-00	7	At the rates shown on the attachment

		moderate to severe autism and/or intellectual disabilities.			
07/01/17 – 06/30/18	Verbal Behavior Associates (NPA)	To provide services as an Independent Educational Evaluator for speech assessments.	General Fund / Restricted 01-00	1	At the rates shown on the attachment
07/01/17 – 06/30/18	Winston School (NPS)	To provide an alternative education model for diploma bound students with high functioning autism and/or moderate to severe learning disabilities.	General Fund / Restricted 01-00	8	At the rates shown on the attachment

## 2017-18 NCCSE APPROVED RATES FOR SPED CONTRACTS

ITEM 14C

Contract	Vendor	Description of Service	Amount	Quantity
NPS	ARCH	Educational Day	\$ 244.56	Daily
NPS	Community School of San Diego (100%)	Educational Day	\$ 299.52	Daily
NPS	Community School of San Diego (50%)	Educational Day	\$ 207.68	Daily
NPS	Community School of San Diego (66%)	Educational Day	\$ 245.25	Daily
NPS	Community School of San Diego HS (100%)	Educational Day	\$ 299.52	Daily
NPS	Community School of San Diego HS (50%)	Educational Day	\$ 207.68	Daily
NPS	Community School of San Diego HS (66%)	Educational Day	\$ 245.25	Daily
RTC	Devereux - Cleo Wallace	Educational Day	\$ 129.95	Daily
RTC	Devereux - Cleo Wallace	Residential Treatment Center	\$ 213.09	Daily
RTC	Devereux - Cleo Wallace	ERMHS - Counseling	\$ 159.55	Daily
NPS	Fred Finch	Educational Day	\$ 236.46	Daily
NPA	Maxim Healthcare	LVN	\$ 38.00	Hour
NPA	Maxim Healthcare	RN	\$ 50.00	Hour
NPA	Maxim Healthcare	CRN	\$ 60.00	Hour
NPS	New Bridge	Educational Day	\$ 149.00	Daily
NPA	New Haven Youth & Family Services	Case Management / WRAP Services	\$ 2,200.00	Monthly
NPS	San Diego Center for Children	Educational Day	\$ 204.59	Daily
NPS	San Diego Center for Children	1:1 Aide (6.5 hrs/4.25 hrs for ESY)	\$ 20.00	Hour
NPS	San Diego Center for Children	ERMHS - Parent Counseling	\$ 80.00	Hour
NPS	Sierra Academy	Educational Day	\$ 161.36	Daily
NPS	Sierra Academy	Physical Therapy	\$ 71.50	Hour
NPS	Sierra Academy	1:1 Aide	\$ 17.50	Hour
NPS	Springall Academy	Educational Day	\$ 186.29	Daily
NPS	Springall Academy	1:1 Aide	\$ 17.50	Hour
NPS	Springall Academy	ERMHS	\$ 56.00	Hour
NPS	Stein Education Center	Educational Day	\$ 248.02	Daily
NPS	Stein Education Center	1:1 Aide	\$ 95.48	Daily
NPS	Stein Education Center	AT Services	\$ 28.87	Hour
NPS	Stein Education Center	Bus Aide - Primary	\$ 17.92	Hour
NPS	Stein Education Center	Bus Aide - Secondary	\$ 16.59	Hour
NPS	Stein Education Center	Bus Passes (Pricing may adjust with SANDAG)	\$ 18.00	Monthly
NPS	TERI Country School 1:1	Educational Day	\$ 296.88	Daily
NPS	TERI Country School 1:3	Educational Day	\$ 209.08	Daily
NPS	TERI Country School 1:9	Educational Day	\$ 157.99	Daily
NPS	TERI Learning Academy 1:1	Educational Day	\$ 296.88	Daily
NPS	TERI Learning Academy 1:3	Educational Day	\$ 209.08	Daily
NPS	TIEE - AIM HIGH @ Mt. Helix	Educational Day	\$ 195.16	Daily
NPS	TIEE - Children's Workshop	Educational Day	\$ 292.42	Daily
NPS	TIEE - Cook Education Center	Educational Day	\$ 209.42	Daily
NPS	TIEE - Urban Skills Center	Educational Day	\$ 206.91	Daily
NPS	TIEE - Workshop @ Cook	Educational Day	\$ 292.42	Daily
NPS	TIEE (ALL)	1:1 Aide	\$ 127.00	Daily
NPS	TIEE (ALL)	Individual Counseling	\$ 75.00	Hour
NPS	TIEE (ALL)	Bus Passes (Pricing may adjust with SANDAG)	\$ 18.00	Monthly
NPS	TIEE (ALL)	Emergency Transportation (Current IRS Rate +)	\$ 24.00	Hour
NPA	Verbal Behavior Associates (VBA)	1:1 Aide	\$ 50.00	Hour
NPA	Verbal Behavior Associates (VBA)	Supervision	\$ 100.00	Hour
NPS	Winston School	Educational Day	\$ 158.06	Daily

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** June 30, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Meredith Wadley, Director of School & Student Services  
Mark Miller, Associate Superintendent, Administrative Services

**SUBMITTED BY:** Eric R. Dill  
Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS AMENDMENTS

-----

### EXECUTIVE SUMMARY

The attached Special Education Agreement report for Parent Settlements and Release Agreements summarizes one Settlement Agreement Amendment that provides services for a Special Education Student.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreement report.

### FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14E

SPECIAL EDUCATION – AMENDMENTS TO PARENT AGREEMENTS

Board Meeting Date: 07/13/17

<u>Student #</u>	<u>Description of Services</u>	<u>Date Executed</u>	<u>Budget #</u>	<u>Amount</u>
2017-051PS	<b><i>Parent Settlement Agreement</i></b> Fewer dates of special education related services from 05/10/17 to 06/19/17, decreasing the amount by \$14,000 for a total of \$10,000.00.	06/19/17	General Fund Special Education 01-00	\$10,000.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** June 30, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Meredith Wadley, Director of School & Student Services  
Mark Miller, Associate Superintendent,  
Administrative Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL OF PARENT SETTLEMENT  
AND RELEASE AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Special Education Agreement report for Parent Settlement and Release Agreements summarizes six Settlement Agreements that provide services for Special Education Students.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract as shown on the attached Special Education Agreement report.

### FUNDING SOURCE:

As noted on the attached report.



## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14E

SPECIAL EDUCATION AGREEMENTSBoard Meeting Date: 07/13/17

<u>Student #</u>	<u>Description of Services</u>	<u>Date Executed</u>	<u>Budget #</u>	<u>Amount</u>
2017-055PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2017-055PS for special education related services, from July 1, 2017 through June 30, 2018	06/30/17	General Fund/ Restricted 01-00	Approximately \$13,500.00
2017-056PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2017-056PS for special education related services from May 31, 2017 through August 31, 2018	05/31/17	General Fund/ Restricted 01-00	Approximately \$110,000.00 (Pending NCCSE approved master contract rates)
2017-057PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2017-057PS for special education related services from July 1, 2017 through June 30, 2018	06/13/17	General Fund/ Restricted 01-00	\$45,000.00
2017-058PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2017-058PS for special education related services from May 26, 2017 through June 30, 2018	06/29/17	General Fund/ Restricted 01-00	\$172,600.00
2017-059PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2017-059PS for special education related services from July 1, 2017 through December 31, 2017	06/23/17	General Fund/ Restricted 01-00	\$10,000.00
2017-060PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2017-060PS for special education related services from June 26, 2017 through June 30, 2019	06/26/17	General Fund/ Restricted 01-00	\$78,100.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Douglas B. Gilbert, Director of Purchasing/Risk Mgt.  
Tina Douglas, Associate Superintendent of Business

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

-----

### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes two contracts.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached report.

## ITEM 15A

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****BUSINESS - PROFESSIONAL SERVICES REPORT****Board Meeting Date: 07-13-17**

<b><u>Contract Effective Dates</u></b>	<b><u>Contractor/Vendor</u></b>	<b><u>Description of Services</u></b>	<b><u>School/ Department Budget</u></b>	<b><u>Fee Not to Exceed</u></b>
08/07/17 – 11/10/17	The Regents of the University of California	For the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Men's Water Polo try outs, practices and games.	General Fund/ Unrestricted 01-00	\$19,437.50
07/01/17 – 06/30/18	San Diego Fitness Services	To provide maintenance, service, repairs, and parts for exercise equipment throughout the district.	General Fund/ Unrestricted 01-00	\$10,000.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Douglas B. Gilbert, Director of Purchasing/Risk Mgt.  
Tina Douglas, Associate Superintendent of Business

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
AMENDMENTS TO AGREEMENTS

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### EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to an agreement.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendment to agreement, as shown in the attached Amendment Report.

### FUNDING SOURCE:

As noted on attached list.

ITEM 15B

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**BUSINESS SERVICES - AMENDMENT TO AGREEMENTS REPORT**

**Board Meeting Date: 07-13-17**

<u>Contract Effective Dates</u>	<u>Contractor/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
08/20/17-08/19/18	KJ Consortium dba Papa John's Pizza	To change the vendor name (assignment of contract due to sale of franchise) from Tenancingo, LLC dba Papa John's Pizza to KJ Consortium dba Papa John's Pizza, with no other changes to the contract.	N/A	N/A

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Tina Douglas, Associate Superintendent,  
Business Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

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### EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Change Orders
3. Membership Listings (None Submitted)
4. Warrants
5. Revolving Cash Fund

### RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, 2) Change Orders, 3) Membership Listings (None Submitted), 4) Warrants, and 5) Revolving Cash Fund.

### FUNDING SOURCE:

Not applicable.

## ITEM 15F

## PO REPORT JUNE 13, 2017 THROUGH JULY 04, 2017

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000007283	6/13/2017	2519	DIVISION OF THE STATE ARCHITECT	007	NEW CONSTRUCTION	\$ 500.00
0000007284	6/13/2017	2139	FRONTIER FENCE COMPANY INC	007	NEW CONSTRUCTION	\$ 2,254.00
0000007285	6/13/2017	2139	FREDRICKS ELECTRIC INC	007	NEW CONSTRUCTION	\$ 16,064.50
0000007286	6/13/2017	2518	FREDRICKS ELECTRIC INC	007	IMPROVEMENT	\$ 14,720.00
0000007287	6/13/2017	2139	The Hartford	007	NEW CONSTRUCTION	\$ 89,624.00
0000007288	6/13/2017	0100	SCOREBOARD SOLUTIONS INC	500	REPAIRS BY VENDORS	\$ 273.13
0000007289	6/13/2017	0100	SAN DIEGO POLICE DEPARTMENT	600	SECURITY GUARD CONTRACT	\$ 467.50
0000007290	6/13/2017	0100	SAN DIEGO CENTER FOR CHILDREN	002	SUB/ROOM & BOARD	\$ 24,819.29
					ROOM & BOARD	\$ 25,000.00
					MENTAL HEALTH SVCS	\$ 21,002.10
					OTHER CONTR-N.P.S.	\$ 24,210.00
0000007291	6/14/2017	0100	DION INTERNATIONAL	013	REPAIRS-VEHICLES	\$ 8,530.72
0000007292	6/15/2017	0100	US BANK CORP PAYMENT SYS	007	BANK CHARGES	\$ 2,450.00
0000007293	6/15/2017	2518	ROESLING NAKAMURA	007	LAND IMPROVEMENTS	\$ 5,300.00
0000007294	6/15/2017	2139	CDS Moving Equipment Inc.	007	NEW CONSTRUCTION	\$ 634.64
0000007295	6/15/2017	2519	ROESLING NAKAMURA	007	IMPROVEMENT	\$ 10,800.00
0000007296	6/15/2017	2139	NINYO & MOORE	007	NEW CONSTRUCTION	\$ 162,180.00
0000007297	6/16/2017	0100	MISSION FEDERAL CREDIT UNION	600	MATERIALS AND SUPPLIES	\$ 90.00
0000007298	6/16/2017	0100	BERT'S OFFICE TRAILERS	007	RENTS & LEASES	\$ 1,709.73
0000007299	6/19/2017	0100	BSN SPORTS, INC.,	012	REPAIRS BY VENDORS	\$ 2,982.25
0000007300	6/19/2017	0100	SANTA FE PAVING	600	MATERIALS AND SUPPLIES	\$ 2,335.00
0000007301	6/20/2017	0100	PROJECT LEAD THE WAY, INC	003	MATERIALS AND SUPPLIES	\$ 3,035.35
0000007302	6/21/2017	0100	PROJECT LEAD THE WAY, INC	003	MATERIALS AND SUPPLIES	\$ 188.56
0000007303	6/22/2017	0100	JUDY LEMM CONSULTING	020	PROF/CONSULT./OPER EXP	\$ 837.50
0000007304	6/22/2017	2139	COPY CARRIERS	007	NEW CONSTRUCTION	\$ 201.76
0000007305	6/22/2017	2139	GEOCON INCORPORATED	007	NEW CONSTRUCTION	\$ 14,500.00
0000007306	6/22/2017	2139	CDS Moving Equipment Inc.	007	NEW CONSTRUCTION	\$ 246.74
0000007307	6/22/2017	2139	CDS Moving Equipment Inc.	007	NEW CONSTRUCTION	\$ 386.38
0000007308	6/22/2017	2139	CDS Moving Equipment Inc.	007	NEW CONSTRUCTION	\$ 169.16
0000007309	6/22/2017	2139	Coleman Moving Systems, Inc.	007	NEW CONSTRUCTION	\$ 325.00
0000007310	6/22/2017	2139	BERT'S OFFICE TRAILERS	007	NEW CONSTRUCTION	\$ 8,402.12
0000007311	6/22/2017	2139	SAN DIEGO FITNESS SERVICES	007	NEW CONSTRUCTION	\$ 1,525.00
0000007312	6/22/2017	2139	NINYO & MOORE	007	NEW CONSTRUCTION	\$ 17,180.00
0000007313	6/22/2017	2139	FREDRICKS ELECTRIC INC	007	NEW CONSTRUCTION	\$ 4,265.00
0000007314	6/22/2017	2139	The Hartford	007	NEW CONSTRUCTION	\$ 10,530.00
0000007315	6/22/2017	2139	US Assure Inc	007	NEW CONSTRUCTION	\$ 55,074.00
0000007316	6/22/2017	2139	US Assure Inc	007	NEW CONSTRUCTION	\$ 1,481.00
0000007317	6/22/2017	0100	Ashley Albers	002	PROF/CONSULT./OPER EXP	\$ 9,050.00
0000007318	6/22/2017	0100	School Steps	002	SUB AGREEMT - SPEECH THERAPY	\$ 11,000.00
					SPEECH THERAPY SERVICES	\$ 25,000.00
0000007319	6/22/2017	2139	MOBILE MODULAR MANAGEMENT CORP	007	NEW CONSTRUCTION	\$ 621.61
0000007320	6/22/2017	0100	COLBI TECHNOLOGIES, INC.	007	COMPUTER LICENSING	\$ 10,500.00
					FEES - ADMISSIONS, TOURN	\$ 10,000.00
0000007321	6/22/2017	2139	CDS Moving Equipment Inc.	007	NEW CONSTRUCTION	\$ 479.48
0000007322	6/23/2017	2139	B D S ENGINEERING, INC	007	NEW CONSTRUCTION	\$ 24,550.00
0000007323	6/26/2017	2519	DEPT OF GENERAL SERVICES		PREPAID EXPENDITURES (EXPENSE	\$ 343,981.82
0000007324	6/26/2017	0100	SAN DIEGO UNION TRIBUNE, LLC	011	ADVERTISING	\$ 94.93
0000007325	6/29/2017	0100	E T S / STAR PROJECT	004	MATERIALS AND SUPPLIES	\$ 1,752.52
0000007326	6/29/2017	0100	CARLSBAD UNIFIED SCHOOL DIST.	002	OTH TUIT-X COST/DEFIC PMTS-SCH	\$ 14,228.54
000006804A	6/15/2017	0100	BLICK, DICK (DICK BLICK)	600	MATERIALS AND SUPPLIES	\$ 385.43
000007119A	6/20/2017	0100	POSITIVE PROMOTIONS	500	MATERIALS AND SUPPLIES	\$ 134.26

NEW PURCHASE TOTAL	\$ 1,972,146.04
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## CHANGE ORDERS

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000002758	6/13/2017	2139	NINYO & MOORE	007	NEW CONSTRUCTION	\$12,830.00
0000004527	6/12/2017	0100	MISSION FEDERAL	001	REPAIRS BY VENDORS	\$8,000.00
0000004973	5/18/2017	0100	MISSION FEDERAL	013	MATERIALS-VEHICLE PARTS	(\$680.00)
0000004973	5/18/2017	0100	MISSION FEDERAL	014	REFRESHMENTS	\$255.00
0000004973	5/18/2017	0100	MISSION FEDERAL	015	FEES - ADMISSIONS, TOURN	\$425.00
0000005874	6/16/2017	2139	CLASS LEASING	007	NEW CONSTRUCTION	(\$8,810.89)
0000005874	6/16/2017	2519	CLASS LEASING	007	NEW CONSTRUCTION	\$8,810.89
0000005874	6/16/2017	2519	CLASS LEASING	007	NEW CONSTRUCTION	\$648.00
0000006376	6/13/2017	2139	WESTERN ENVIRONMENTAL & SAFETY	007	NEW CONSTRUCTION	\$11,805.00
0000007187	5/17/2017	2139	ERICKSON HALL	007	NEW CONSTRUCTION	\$532,483.00
242891B	6/16/2017	2139	WILLIAMS SCOTSMAN	007	NEW CONSTRUCTION	\$5,009.25
242892B	6/16/2017	2139	WILLIAMS SCOTSMAN	007	NEW CONSTRUCTION	\$22,619.91

CHANGE ORDER TOTAL	\$593,395.16
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REPORT TOTAL	\$ 2,565,541.20
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ITEM 15F

Individual Membership Listings  
For the Period of June 13, 2017 through July 4, 2017

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
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None to report



## ITEM 15F

## WARRANT REPORT FROM 06/13/17 THROUGH 07/04/17

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14272421	6/13/2017	HOFMAN PLANNING & ENGINEERING	2139	New Construction	\$ 42.50
14272422	6/13/2017	CDS Moving Equipment Inc.	2139	New Construction	\$ 290.28
14272423	6/13/2017	Daily Journal Corporation	1300	Advertising	\$ 54.24
14272424	6/13/2017	SUBWAY #54797	1300	Purchases Food	\$ 2,681.25
14272425	6/13/2017	THE HANOVER INSURANCE GROUP	2139	New Construction	\$ 6,620.00
14272426	6/13/2017	JOESEPH LEMKEN	0100	Mileage	\$ 71.15
14272427	6/13/2017	KAITLIN HILDEBRAND	0100	Mileage	\$ 72.23
14272428	6/13/2017	JAMES FARRAR	0100	Conference,Workshop,Sem.	\$ 245.00
14272429	6/13/2017	JESSICA CRAVEN	0100	Refreshments	\$ 16.26
14272430	6/13/2017	RALPH BERNARD	0100	Mileage	\$ 93.63
14272431	6/13/2017	A1 GOLF CARS, INC	1300	Repairs & Maintenance	\$ 132.33
14272432	6/13/2017	ADORAMA CAMERA INC	0100	Materials And Supplies	\$ 132.00
14272433	6/13/2017	ADVANCED CHEMICAL TRANSPORT	0100	Hazardous Waste Disposal	\$ 3,234.01
14272434	6/13/2017	BERT'S OFFICE TRAILERS	0100	Rents & Leases	\$ 144.39
14272435	6/13/2017	CONCEPTS SCHOOL & OFFICE FURNISHINGS	0100	Materials And Supplies	\$ 1,367.68
14272436	6/13/2017	CREATIVE BUS SALES	0100	Materials-Vehicle Parts	\$ 5,201.96
14272438	6/13/2017	ERIC ARMIN INC	0100	Materials And Supplies	\$ 1,263.40
14272439	6/13/2017	EDCO DISPOSAL CORPORATION	2139	New Construction	\$ 314.46
14272440	6/13/2017	EDCO DISPOSAL CORPORATION	2139	New Construction	\$ 241.13
14272441	6/13/2017	FREE FORM CLAY & SUPPLY	0100	Materials And Supplies	\$ 976.26
14272442	6/13/2017	KRISTINE GOTTA	0100	Mileage	\$ 47.19
14272443	6/13/2017	MCCAULEY, LUCIENNE	0100	Printing	\$ 20.00
14272444	6/13/2017	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 240.92
14272445	6/13/2017	NIKKO ENTERPRISE	1300	Purchases Food	\$ 2,100.00
14272446	6/13/2017	OLIVENHAIN MUNICIPAL WATER DST	0100	Water	\$ 25,035.75
14272447	6/13/2017	P AND R PAPER SUPPLY CO.	1300	Purchases Supplies	\$ 3,057.75
14272448	6/13/2017	SAN DIEGUITO WATER DISTRICT	0100	Water	\$ 9,441.84
14272449	6/13/2017	SANTA FE IRRIGATION DISTRICT	0100	Water	\$ 533.00
14272450	6/13/2017	SUNRISE PRODUCE	1300	Purchases Food	\$ 949.27
14272451	6/13/2017	TOP OF THE BAGEL	1300	Purchases Food	\$ 763.76
14273320	6/14/2017	M A Engineers Inc.	2139	New Construction	\$ 2,350.00
14273321	6/14/2017	US BANK NATIONAL ASSOC.	2139	New Construction	\$ 60,747.38
14273322	6/14/2017	SITEONE LANDSCAPE SUPPLY	0100	Grounds Materials	\$ 1,789.42
14273323	6/14/2017	Catapult Learning, Inc.	0100	Other Contr-N.P.S.	\$ 13,524.40
				Sub/Other Contr-Nps	\$ 3,886.28
14273324	6/14/2017	APPERSON	0100	Materials And Supplies	\$ 291.64
14273325	6/14/2017	CAROLINA BIOLOGICAL SUPPLY CO	0100	Materials And Supplies	\$ 2,450.33
14273326	6/14/2017	CONSULTING & INSPECTION SVCS	2139	New Construction	\$ 33,640.00
14273327	6/14/2017	CULVER-NEWLIN INC	2139	Equipment	\$ 19,153.47
14273328	6/14/2017	DION INTERNATIONAL	0100	Repairs-Vehicles	\$ 1,995.36
14273329	6/14/2017	EAGLE SOFTWARE	0100	Conference,Workshop,Sem.	\$ 100.00
14273330	6/14/2017	FISHER SCIENTIFIC	0100	Materials And Supplies	\$ 33.62
14273331	6/14/2017	FREE FORM CLAY & SUPPLY	0100	Repairs & Maintenance	\$ 404.08
14273332	6/14/2017	INTERSTATE BATTERY	0100	Materials-Vehicle Parts	\$ 466.25
14273333	6/14/2017	JOSTENS	0100	Materials And Supplies	\$ 55.39
14273334	6/14/2017	MATHESON TRI-GAS INC	0100	Materials And Supplies	\$ 715.27
14273335	6/14/2017	MCCARTHY BUILDING COMPANY, INC	2109	New Construction	\$ -
			2139	New Construction	\$ 413,356.54
14273336	6/14/2017	MCLOGAN SUPPLY CO	0100	Materials And Supplies	\$ 1,000.31
14273337	6/14/2017	MCMaster-CARR SUPPLY CO.	0100	Materials And Supplies	\$ 175.81
14273338	6/14/2017	NOVA SERVICES	2139	New Construction	\$ 6,384.30
14273339	6/14/2017	DELORES PERLEY REVOLVING CASH	0100	Bank Charges	\$ 89.23
				Bus Drivers Salaries	\$ 923.16
				Fees - Business, Admission,Etc	\$ 60.00
				Materials And Supplies	\$ 923.27
				Spec Ed Student Stipends	\$ 4,737.35
			1300	Materials And Supplies	\$ 52.30
14273340	6/14/2017	REHABMART LLC	0100	Materials And Supplies	\$ 121.50

## ITEM 15F

## WARRANT REPORT FROM 06/13/17 THROUGH 07/04/17

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14273341	6/14/2017	S&S BAKERY INC	1300	Purchases Food	\$ 2,779.37
14273342	6/14/2017	SAN DIEGO ZOO GLOBAL	0100	Materials And Supplies	\$ 160.00
14273343	6/14/2017	SCHOOL SERVICES OF CALIFORNIA, INC.	0100	Conference,Workshop,Sem.	\$ 660.00
14273344	6/14/2017	SHELL	1300	Fuel	\$ 60.19
14273345	6/14/2017	SIEMENS INDUSTRY, INC.	0100	Land Improvements	\$ 68,147.25
14273346	6/14/2017	SIMPLEX GRINNELL LP	0100	Repairs & Maintenance	\$ 378.00
14273347	6/14/2017	STAPLES ADVANTAGE	0100	Aeries Supplies	\$ -
				Duplicating Supplies	\$ 1,305.50
				Materials And Supplies	\$ 6,803.01
				Office Supplies	\$ 93.29
14273348	6/14/2017	U C S D EXTENSION	0100	Professional/Consult Svcs	\$ 240.00
14273349	6/14/2017	WILKINSON HADLEY KING & CO LLP	0100	Audit	\$ 1,590.00
14274038	6/15/2017	Harbottle Law Group	0100	Legal Expense	\$ 1,600.84
14274039	6/15/2017	FRESH START MEALS	1300	Purchases Food	\$ 587.50
14274040	6/15/2017	SHOP ANATOMICAL INC	0100	Materials And Supplies	\$ 479.35
14274041	6/15/2017	LEMUR MUSIC	0100	Materials And Supplies	\$ 2,295.49
14274042	6/15/2017	Papa John's, KJ Consortium	1300	Purchases Food	\$ 12,182.61
14274043	6/15/2017	SEWINGMACHINESPLUS.COM INC	0100	Materials And Supplies	\$ 268.30
14274044	6/15/2017	ACCURATE LABEL DESIGNS	0100	Materials And Supplies	\$ 210.95
14274045	6/15/2017	ALPHA GRAPHICS SAN MARCOS/CARLSBAD	0100	Printing	\$ 1,166.94
14274046	6/15/2017	B AND H PHOTO-VIDEO	0100	Materials And Supplies	\$ 377.12
				Non-Capitalized Equipment	\$ 4,937.10
14274047	6/15/2017	DIVISION OF THE STATE ARCHITECT	2519	New Construction	\$ 500.00
14274048	6/15/2017	EDCO DISPOSAL CORPORATION	0100	Rubbish Disposal	\$ 421.43
14274049	6/15/2017	EDCO DISPOSAL CORPORATION	2139	New Construction	\$ 323.34
14274050	6/15/2017	EDCO DISPOSAL CORPORATION	2139	New Construction	\$ 322.87
14274051	6/15/2017	IDEA EXPRESS GROUP	0100	Materials And Supplies	\$ 278.28
14274052	6/15/2017	NASCO MODESTO	0100	Materials And Supplies	\$ 692.69
14274053	6/15/2017	PICK UP STIX CATERING	1300	Purchases Food	\$ 10,329.20
14274054	6/15/2017	SCHOOL SPECIALTY, INC.	0100	Materials And Supplies	\$ 58.31
14274055	6/15/2017	SO-CAL DOMINOIDS	1300	Purchases Food	\$ 6,570.30
14274056	6/15/2017	WESTERN ENVIRONMENTAL & SAFETY	2139	New Construction	\$ 4,968.00
14274804	6/16/2017	CDS Moving Equipment Inc.	2139	New Construction	\$ 634.64
14274805	6/16/2017	SCHOOL DATEBOOKS INC	0100	Materials And Supplies	\$ 5,247.39
14274806	6/16/2017	CARL'S ELECTRONICS	0100	Materials And Supplies	\$ 69.75
14274807	6/16/2017	Child and Family EyeCare Center	0100	Professional/Consult Svcs	\$ 1,350.00
14274808	6/16/2017	SYNCB/AMAZON	0100	Materials And Supplies	\$ 2,377.40
				Non-Capitalized Equipment	\$ 897.29
14274811	6/16/2017	AREY JONES ED SOLUTIONS	0100	Non-Capitalized Tech Equipment	\$ 201,025.69
			2139	Equipment	\$ 21,139.26
14274812	6/16/2017	AREY JONES ED SOLUTIONS	2139	Equipment	\$ 17,801.48
14274813	6/16/2017	BERT'S OFFICE TRAILERS	2518	Improvements	\$ 242.44
14274814	6/16/2017	BLICK ART MATERIALS	0100	Materials And Supplies	\$ 79.93
14274815	6/16/2017	BLUE COAST CONSULTING	2139	New Construction	\$ 21,432.20
14274816	6/16/2017	FILINGSUPPLIES.COM	0100	Materials And Supplies	\$ 776.86
14274817	6/16/2017	FMZINTERACTIVE	0100	Consultants-Computer	\$ 4,200.00
14274818	6/16/2017	NEOPOST USA INC	0100	Materials And Supplies	\$ 284.45
14274819	6/16/2017	SAN DIEGO FITNESS SERVICES	0100	Materials And Supplies	\$ 319.10
				Repairs & Maintenance	\$ 478.66
14274820	6/16/2017	PREMIER AGENDAS INC	0100	Materials And Supplies	\$ 9,186.86
14274821	6/16/2017	STAPLES ADVANTAGE	0100	Aeries Supplies	\$ -
				Duplicating Supplies	\$ 2,611.00
				Materials And Supplies	\$ 1,351.49
14274822	6/16/2017	WINSTON SCHOOL OF SAN DIEGO	0100	Other Contr-N.P.S.	\$ 59,543.90
				Sub/Other Contr-Nps	\$ 10,737.50
14275214	6/19/2017	SCOREBOARD SOLUTIONS INC	0100	Repairs & Maintenance	\$ 273.13
14275215	6/19/2017	OGGI'S PIZZA	0100	Refreshments	\$ 449.09
14275216	6/19/2017	OPTIMUM FLOORCARE	0100	Repairs & Maintenance	\$ 329.13

## ITEM 15F

## WARRANT REPORT FROM 06/13/17 THROUGH 07/04/17

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14275217	6/19/2017	S&S BAKERY INC	1300	Purchases Food	\$ 3,736.62
14275218	6/19/2017	SHELL CAR WASH & EXPRESS LUBE	0100	Gasoline Supplies	\$ 96.29
14275219	6/19/2017	SO CAL GRAPHICS	0100	Printing	\$ 587.24
14275220	6/19/2017	STAPLES ADVANTAGE	0100	Duplicating Supplies	\$ 522.19
				Materials And Supplies	\$ 1,173.15
				Office Supplies	\$ 42.10
14275221	6/19/2017	STATE INDUSTRIAL PRODUCTS	0100	Other Serv.& Oper.Exp.	\$ 1,885.63
14275222	6/19/2017	UNITED PARCEL SERVICE	0100	Communications-Postage	\$ 56.05
14275223	6/19/2017	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 2,038.12
14275813	6/20/2017	COSTCO CARMEL MTN RANCH	0100	Refreshments	\$ 189.53
14275814	6/20/2017	ADVANCED WEB OFFSET	0100	Printing	\$ 1,203.70
14275815	6/20/2017	SYNCB/AMAZON	0100	Materials And Supplies	\$ 48.61
14275816	6/20/2017	AREY JONES ED SOLUTIONS	0100	Non-Capitalized Tech Equipment	\$ 6,980.27
14275817	6/20/2017	TCG ADMINISTRATORS/CALSTRS	0100	Professional/Consult Svs	\$ 1,282.00
14275818	6/20/2017	CLASSIC PARTY RENTAL	0100	Rents & Leases	\$ 512.00
14275819	6/20/2017	COSTCO CARLSBAD	0100	Materials And Supplies	\$ 5.88
14275820	6/20/2017	COUNTY OF SAN DIEGO	0100	Fees - Business, Admission,Etc	\$ 1,744.92
				Late fees	\$ 47.08
14275821	6/20/2017	HERFF JONES, INC	0100	Materials And Supplies	\$ 332.18
				Printing	\$ 12.46
14275822	6/20/2017	LEUCADIA PIZZERIA	0100	Refreshments	\$ 159.04
14275823	6/20/2017	HEARTLAND PAYMENT SYSTEMS	1300	Conference,Workshop,Sem.	\$ 600.00
14275824	6/20/2017	MERCURY DISPOSAL SYSTEM INC	0100	Hazardous Waste Disposal	\$ 171.59
14275825	6/20/2017	MODULAR SPACE CORPORATION	2519	New Construction	\$ 540.99
14275826	6/20/2017	OFFICE SOLUTIONS BUSINESS	0100	Materials And Supplies	\$ 442.62
14275827	6/20/2017	PASCO SCIENTIFIC	0100	Materials And Supplies	\$ 2,706.44
14275828	6/20/2017	POSITIVE PROMOTIONS	0100	Materials And Supplies	\$ 125.75
14275829	6/20/2017	PROCURETECH	0100	Computer Supplies	\$ 201.86
				Materials And Supplies	\$ 296.30
14275830	6/20/2017	SOUTHWEST SCHOOL/OFFICE SUPPLY	0100	Materials And Supplies	\$ 185.33
14275831	6/20/2017	STAPLES ADVANTAGE	0100	Duplicating Supplies	\$ 55.68
				Materials And Supplies	\$ 2,305.81
14275832	6/20/2017	TCR SERVICES	0100	Duplicating Supplies	\$ 15.17
				Materials And Supplies	\$ 1,158.58
				Other Serv.& Oper.Exp.	\$ 259.38
				Repairs & Maintenance	\$ 209.25
14275833	6/20/2017	URS CORPORATION	2139	New Construction	\$ 11,656.71
14276710	6/21/2017	La Class Transportation, LLC	0100	Fld. Trips By Prv. Contr	\$ 622.33
14276711	6/21/2017	NAT'L RESTAURANT EDUCATIONAL FOUNDATI	0100	Conference,Workshop,Sem.	\$ 1,350.00
14276712	6/21/2017	C D L SERVICES INC	0100	Custodial Materials	\$ 9,576.65
14276713	6/21/2017	A-Z BUS SALES, INC. - COLTON	0100	Materials-Vehicle Parts	\$ 2,289.67
14276714	6/21/2017	AMERICAN CHEMICAL	0100	Custodial Materials	\$ 10,852.60
				Materials And Supplies	\$ 765.56
14276716	6/21/2017	CA AGRI CONTROL INC	0100	Pest Control	\$ 700.00
14276717	6/21/2017	NAPA AUTO PARTS	0100	Materials-Vehicle Parts	\$ 1,981.09
				Other Transport.Supplies	\$ 4.99
14276718	6/21/2017	SOUTHCOAST MOBILE WASH	0100	Repairs-Vehicles	\$ 10,497.00
14276719	6/21/2017	SOCO GROUP, INC.	0100	Fuel	\$ 23,046.50
14276720	6/21/2017	TURF STAR INC	0100	Materials-Vehicle Parts	\$ 484.81
14276721	6/21/2017	WESELOH CHEVROLET CO	0100	Materials-Vehicle Parts	\$ 146.02
14276722	6/21/2017	SAN DIEGO FRICTION PRODUCTS	0100	Materials-Vehicle Parts	\$ 3,418.85
14277556	6/22/2017	Statewide Seating & Grandstands, Inc.	0100	Rents & Leases	\$ 7,850.00
14277557	6/22/2017	Little Diversified Architectural Cons.	2519	Professional/Consult Svs	\$ 6,273.00
14277558	6/22/2017	MARTHA HUTCHINSON	0100	Materials And Supplies	\$ 61.41
14277559	6/22/2017	PATRICIA MACKLE	0100	Athletic Post-Season Travel	\$ 569.90
14277560	6/22/2017	NATIONAL PETROLEUM INC.	0100	Materials-Vehicle Parts	\$ 2,374.91
14277561	6/22/2017	GALLOW, REBECCA	0100	Mileage	\$ 452.13
14277562	6/22/2017	TIFFANY HAZLEWOOD	0100	Mileage	\$ 447.80

## ITEM 15F

## WARRANT REPORT FROM 06/13/17 THROUGH 07/04/17

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14277563	6/22/2017	REKA INCZE	0100	Mileage	\$ 25.68
14277564	6/22/2017	Samantha Thacker	0100	Mileage	\$ 80.25
14277565	6/22/2017	SITEONE LANDSCAPE SUPPLY	0100	Grounds Materials	\$ 1,416.87
14277566	6/22/2017	North Star Transportation	0100	Fld. Trips By Prv. Contr	\$ 1,055.00
14277567	6/22/2017	Marley Nelms	1300	Mileage	\$ 245.57
14277568	6/22/2017	Swell DJ Production, Inc.	0100	Other Serv.& Oper.Exp.	\$ 2,000.00
14277569	6/22/2017	CHAMBERS, LAUREN	0100	Mileage	\$ 76.51
14277570	6/22/2017	LOIS DELANTY	0100	Conference,Workshop,Sem.	\$ 43.00
14277571	6/22/2017	EDITH JIRAK	1300	Food Service Sales Sda	\$ 0.75
14277572	6/22/2017	Kim Vickrey	1300	Food Service Sales Dno	\$ 51.75
14277573	6/22/2017	The Hartford	2139	New Construction	\$ 89,624.00
14277574	6/22/2017	MICHELE DEBOUCAUD	1300	Food Service Sales Cca	\$ 25.00
				Food Service Sales Tp	\$ 0.25
14277575	6/22/2017	SARA BOYLES	1300	Food Service Sales Cca	\$ 150.65
14277576	6/22/2017	Erica Williams	0100	Materials And Supplies	\$ 37.49
14277577	6/22/2017	Danielle Moniz	1300	Food Service Sales Ew	\$ 101.95
14277578	6/22/2017	Cheryl Parker	1300	Food Service Sales Tp	\$ 9.25
14277579	6/22/2017	Christine Newpower	1300	Food Service Sales Lcc	\$ 201.00
14277580	6/22/2017	Sharon Schulzki	1300	Food Service Sales Cca	\$ 14.00
14277581	6/22/2017	A&R FOOD DISTRIBUTORS	1300	Purchases Food	\$ 37,433.78
14277582	6/22/2017	AT&T	0100	Communications-Telephone	\$ 214.53
14277583	6/22/2017	AT&T LONG DISTANCE	0100	Communications-Telephone	\$ 16.06
14277584	6/22/2017	ADAMS, CHARLES J.	0100	Mileage	\$ 72.23
14277585	6/22/2017	ATLAS PUMPING SERVICES	0100	Repairs & Maintenance	\$ 1,955.00
14277586	6/22/2017	BRAND, PAM	0100	Mileage	\$ 96.70
14277587	6/22/2017	BREVIG PLUMBING	0100	Repairs & Maintenance	\$ 5,640.00
14277588	6/22/2017	BURTON, DARLENE	0100	Communications-Postage	\$ 10.03
14277589	6/22/2017	C I F	0100	Dues - CIF	\$ 1,980.70
14277591	6/22/2017	CHEVRON & TEXACO BUSINESS	0100	Fuel	\$ 48.97
14277592	6/22/2017	CLEAN ENERGY	0100	Repairs & Maintenance	\$ 2,209.19
14277593	6/22/2017	MARIA VERONICA BURCIAGA	0100	Mileage	\$ 298.53
14277594	6/22/2017	COSCO FIRE PROTECTION, INC.	2518	Improvements	\$ 1,857.00
14277595	6/22/2017	COSTCO CARLSBAD	0100	Materials And Supplies	\$ 101.80
14277596	6/22/2017	MICHAEL COY	0100	Mileage	\$ 487.39
14277597	6/22/2017	DEBRA CRUSE	0100	Mileage	\$ 28.36
14277598	6/22/2017	ELIZABETH DARGAN	0100	Mileage	\$ 37.45
14277599	6/22/2017	DARNELL & ASSOCIATES, INC.	2139	New Construction	\$ 4,970.00
			2519	Land Improvements	\$ 2,830.00
14277600	6/22/2017	DEL VAL, ELIZABETH	0100	Mileage	\$ 95.23
14277601	6/22/2017	EN POINTE TECHNOLOGIES SALES LLC	0100	Computer Licensing	\$ 31,080.00
14277602	6/22/2017	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 99,535.13
14277603	6/22/2017	FREDRICKS ELECTRIC INC	2139	New Construction	\$ 80,231.98
14277604	6/22/2017	KASEY GALIK	0100	Mileage	\$ 708.36
14277605	6/22/2017	PATRICIA GAUL	0100	Mileage	\$ 186.11
14277606	6/22/2017	DOUG SCOTT GILBERT	0100	Mileage	\$ 105.40
14277607	6/22/2017	MICHAEL GROVE	0100	Computer Licensing	\$ 300.00
				Mileage	\$ 544.06
14277608	6/22/2017	HOLLANDIA DAIRY	1300	Purchases Food	\$ 4,986.33
14277609	6/22/2017	DARIC HORWEDEL	0100	Mileage	\$ 107.64
14277610	6/22/2017	INTERSTATE BATTERY	0100	Materials-Vehicle Parts	\$ 1,280.10
				Other Transport.Supplies	\$ 74.89
14277611	6/22/2017	JEANNE JONES	0100	Conference,Workshop,Sem.	\$ 574.61
14277612	6/22/2017	BRETT KILLEEN	0100	Mileage	\$ 108.93
14277613	6/22/2017	LEUCADIA PIZZERIA	0100	Refreshments	\$ 149.85
14277614	6/22/2017	LLOYD PEST CONTROL	1300	Other Serv.& Oper.Exp.	\$ 403.00
14277615	6/22/2017	MARIAM, RICK	1300	Mileage	\$ 434.96
14277616	6/22/2017	JENNIFER MCCLUAN	0100	Dues And Memberships	\$ 114.00
14277617	6/22/2017	NATHAN MOLINA	0100	Mileage	\$ 673.19

## ITEM 15F

## WARRANT REPORT FROM 06/13/17 THROUGH 07/04/17

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14277618	6/22/2017	TORRIE NORTON	0100	Mileage	\$ 144.45
14277619	6/22/2017	RACHEL PAGE	0100	Mileage	\$ 559.61
14277620	6/22/2017	PALOMAR REPROGRAPHICS, INC.	2139	New Construction	\$ 119.29
14277621	6/22/2017	PARRINGTON, ROBERT A.	0100	Mileage	\$ 112.79
14277622	6/22/2017	PETERSON, TINA	0100	Materials And Supplies	\$ 130.00
				Mileage	\$ 237.54
14277623	6/22/2017	REGENTS BANK	2139	New Construction	\$ 592.68
14277624	6/22/2017	ROBERT ROSS	0100	Mileage	\$ 24.61
14277625	6/22/2017	SAN DIEGO CENTER FOR CHILDREN	0100	Mental Health Svcs	\$ 2,299.50
				Other Contr-N.P.S.	\$ 2,265.00
				Room & Board	\$ 8,179.38
14277626	6/22/2017	PREMIER AGENDAS INC	0100	Materials And Supplies	\$ 2,484.19
14277627	6/22/2017	JOANN SCHULTZ	0100	Materials And Supplies	\$ 83.05
14277628	6/22/2017	SARA SMITH	0100	Mileage	\$ 53.75
14277629	6/22/2017	SOL TRANSPORTATION, INC.	0100	Spec.Ed.Transportation	\$ 28,165.25
14277630	6/22/2017	SOUTHCOAST MOBILE WASH	0100	Repairs-Vehicles	\$ 2,475.00
14277631	6/22/2017	STAPLES ADVANTAGE	2139	New Construction	\$ 42.24
14277632	6/22/2017	KATHRYN STEVENS	0100	Refreshments	\$ 200.54
14277633	6/22/2017	US BANK CORP PAYMENT SYS	0100	Bank Charges	\$ 2,450.00
14277634	6/22/2017	URBAN TREE CARE, INC.	0100	Other Serv.& Oper.Exp.	\$ 14,972.00
14277635	6/22/2017	VERDUGO TESTING CO., INC.	0100	Fees - Business, Admission,Etc	\$ 180.00
14277636	6/22/2017	AMERICAN EXPRESS	0100	Materials And Supplies	\$ 4,669.67
14277637	6/22/2017	WEST COAST NETTING	2519	Land Improvements	\$ 16,300.00
14277638	6/22/2017	WEST SHIELD ADOLESCENT SERVICE	0100	Professional/Consult Svs	\$ 3,323.15
14277639	6/22/2017	WILSOUND AUDIO SERVICES	0100	Other Serv.& Oper.Exp.	\$ 3,000.00
14277640	6/22/2017	WOOD, KAITLIN	0100	Refreshments	\$ 75.86
14277641	6/22/2017	XEROX CORPORATION	0100	Copy Charges	\$ 5,100.20
				Duplicating Supplies	\$ 376.56
				Rents & Leases	\$ 7,757.62
			1300	Copy Charges	\$ 81.59
				Rents & Leases	\$ 226.54
14277643	6/22/2017	JULIE YAEGER	0100	Mileage	\$ 23.54
14277644	6/22/2017	JUAN MANUEL ZAPATA	0100	Mileage	\$ 347.22
14278364	6/23/2017	UNITED TIRE CENTERS, LLC	0100	Repairs-Vehicles	\$ -
				Tires	\$ 1,953.37
14278365	6/23/2017	LAUNDRY LADIES	0100	Other Serv.& Oper.Exp.	\$ 647.50
14278366	6/23/2017	CHELSEA GRIFFIN	0100	Mileage	\$ 125.93
14278367	6/23/2017	AT&T	0100	Communications-Telephone	\$ 9,439.30
14278368	6/23/2017	ARCH ACADEMY, THE	0100	Mediation Settlements	\$ 20,187.48
14278369	6/23/2017	AUTISM SPECTRUM	0100	Other Contr-N.P.A.	\$ 5,615.86
14278370	6/23/2017	ELIZABETH CHRISTENSEN, O.D.	0100	Professional/Consult Svs	\$ 35.00
14278371	6/23/2017	DIEGUENO MIDDLE SCHOOL ASB	1300	Other Serv.& Oper.Exp.	\$ 1,322.50
14278372	6/23/2017	DIGIULIO, JOHN	0100	Mileage	\$ 78.11
14278373	6/23/2017	EARL WARREN MIDDLE SCHOOL ASB	1300	Other Serv.& Oper.Exp.	\$ 282.50
14278374	6/23/2017	FIREHOUSE SUBS	0100	Materials And Supplies	\$ 280.42
14278375	6/23/2017	FIREMASTER	0100	Fees - Business, Admission,Etc	\$ 475.00
14278376	6/23/2017	MELISSA HAIDER, MPT	0100	Professional/Consult Svs	\$ 7,603.50
				Sub/Prof/Consultnt	\$ 691.00
14278377	6/23/2017	JODIE K SCHULLER & ASSOCIATES	0100	Other Contr-N.P.A.	\$ 1,690.00
				Sub/Other Contr-Npa	\$ 7,900.00
14278378	6/23/2017	LEUCADIA PIZZERIA	0100	Refreshments	\$ 95.55
14278379	6/23/2017	PASCO SCIENTIFIC	0100	Materials And Supplies	\$ 209.34
14278380	6/23/2017	PRESTON, DAVE	0100	Rents & Leases	\$ 400.00
14278381	6/23/2017	S AND R TOWING INC	0100	Other Serv.& Oper.Exp.	\$ 1,087.50
14278382	6/23/2017	SAN DIEGO COUNTY OFFICE OF EDUCATION	0100	Conference,Workshop,Sem.	\$ 295.00
14278383	6/23/2017	SOL TRANSPORTATION, INC.	0100	Spec.Ed.Transportation	\$ 15,842.75
14278384	6/23/2017	AMERICAN EXPRESS	0100	Other Serv.& Oper.Exp.	\$ 5,895.91
			2519	New Construction	\$ 412.61

## ITEM 15F

## WARRANT REPORT FROM 06/13/17 THROUGH 07/04/17

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14278385	6/23/2017	AMERICAN EXPRESS	0100	Other Transport.Supplies	\$ -
				Rents & Leases	\$ 154.67
14278386	6/23/2017	SAN DIEGO FRICTION PRODUCTS	0100	Materials-Vehicle Parts	\$ 609.08
14278387	6/23/2017	XEROX CORPORATION	0100	Copy Charges	\$ 3,357.56
				Rents & Leases	\$ 6,610.25
14279042	6/26/2017	ROCKLER WOODWORKING	0100	Materials And Supplies	\$ 170.25
14279043	6/26/2017	Coleman Moving Systems, Inc.	2139	New Construction	\$ 325.00
14279044	6/26/2017	BERT'S OFFICE TRAILERS	0100	Rents & Leases	\$ 793.30
			2139	New Construction	\$ 1,187.24
14279045	6/26/2017	FLINN SCIENTIFIC INC	0100	Materials And Supplies	\$ 12.80
14279046	6/26/2017	NO CTY STUDENT TRANSPORTATION	0100	Subagreements For Services	\$ 2,382.93
14279047	6/26/2017	RALPHS CUSTOMER CHARGES	0100	Materials And Supplies	\$ 1,606.90
				Refreshments	\$ 59.76
14279048	6/26/2017	RANCHO SANTA FE SEC SYSTEMS	0100	Other Serv.& Oper.Exp.	\$ 1,200.00
				Security Guard Contract	\$ 840.00
14279049	6/26/2017	SCHOOL SERVICES OF CALIFORNIA, INC.	0100	Professional/Consult Svs	\$ 705.00
14279050	6/26/2017	SCHOOL SPECIALTY, INC.	0100	Materials And Supplies	\$ 144.62
14279051	6/26/2017	SHELL CAR WASH & EXPRESS LUBE	0100	Fuel	\$ 94.64
				Gasoline Supplies	\$ 205.44
14279052	6/26/2017	SIMPLEX GRINNELL LP	0100	Repairs & Maintenance	\$ 606.96
14279053	6/26/2017	SUNDANCE STAGE LINES INC	0100	Fld. Trips By Prv. Contr	\$ 14,691.48
				Subagreements For Services	\$ 2,130.14
14279054	6/26/2017	TWINING, INC.	2139	New Construction	\$ 4,130.80
14279055	6/26/2017	AMERICAN EXPRESS	0100	Rents & Leases	\$ 1,805.38
14279056	6/26/2017	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 98.05
14279057	6/26/2017	SAN DIEGO FRICTION PRODUCTS	0100	Materials-Vehicle Parts	\$ 238.34
14279058	6/26/2017	WILSOUND AUDIO SERVICES	0100	Other Serv.& Oper.Exp.	\$ 1,700.00
14279059	6/26/2017	XEROX CORPORATION	0100	Copy Charges	\$ 27.09
14279780	6/27/2017	CDS Moving Equipment Inc.	2139	New Construction	\$ 1,281.76
14279781	6/27/2017	Rogue Fitness	0100	Materials And Supplies	\$ 335.54
14279782	6/27/2017	MAKERGEAR LLC	0100	Materials And Supplies	\$ 1,096.00
14279783	6/27/2017	SITEONE LANDSCAPE SUPPLY	0100	Grounds Materials	\$ 778.00
14279784	6/27/2017	A&R FOOD DISTRIBUTORS	1300	Purchases Food	\$ 4,354.20
14279785	6/27/2017	ALTA COPY, PRINT, DESIGN	0100	Materials And Supplies	\$ 736.20
14279786	6/27/2017	ARENSON OFFICE FURNITURE	0100	Materials And Supplies	\$ 1,028.26
14279787	6/27/2017	CHENG & TSUI COMPANY	0100	Materials And Supplies	\$ 284.95
14279788	6/27/2017	CUSTOMINK	0100	Materials And Supplies	\$ 1,314.75
14279789	6/27/2017	EDCO DISPOSAL CORPORATION	0100	Rubbish Disposal	\$ 6,193.80
14279790	6/27/2017	CALIFORNIA SPACE MANAGEMENT	0100	Repairs & Maintenance	\$ 578.20
14279791	6/27/2017	FREY SCIENTIFIC	0100	Materials And Supplies	\$ 517.15
14279792	6/27/2017	HOLLANDIA DAIRY	1300	Purchases Food	\$ 1,407.90
14279793	6/27/2017	OGGI'S PIZZA	0100	Refreshments	\$ 974.35
14279794	6/27/2017	PACIFIC BACKFLOW, INC	0100	Other Serv.& Oper.Exp.	\$ -
				Repairs & Maintenance	\$ 1,420.00
14279795	6/27/2017	RANCHO SANTA FE SEC SYSTEMS	0100	Security Guard Contract	\$ 175.00
14279796	6/27/2017	SAN DIEGO COUNTY OFFICE OF EDUCATION	0100	Conference,Workshop,Sem.	\$ 110.00
14279797	6/27/2017	SAN DIEGO FITNESS SERVICES	2139	New Construction	\$ 1,525.00
14279798	6/27/2017	SAN DIEGO SCENIC TOURS, INC.	0100	Subagreements For Services	\$ 5,495.62
14279799	6/27/2017	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	0100	Conference,Workshop,Sem.	\$ 395.00
14279800	6/27/2017	SCHOOL SPECIALTY, INC.	0100	Materials And Supplies	\$ 8,950.15
14279801	6/27/2017	TOP OF THE BAGEL	1300	Purchases Food	\$ 308.50
14280748	6/28/2017	Julie Goldberg	0100	Conference,Workshop,Sem.	\$ 31.03
14280749	6/28/2017	ANTHEM BLUE CROSS	6717	Retiree Vendor Pmts	\$ 89.92
14280750	6/28/2017	VEBA KAISER	0100	Health & Welfare Benefits, cla	\$ 580.00
14280751	6/28/2017	DELTA DENTAL INSURANCE CO.	0100	Health & Welfare Benefits, cla	\$ 27.59
14280752	6/28/2017	KAISER	0100	Health & Welfare Benefits, cer	\$ 1,071.18
14280753	6/28/2017	MARIA LINDLEY	0100	Mileage	\$ 147.34
14280754	6/28/2017	MARTHA HUTCHINSON	0100	Materials And Supplies	\$ 25.83

## ITEM 15F

## WARRANT REPORT FROM 06/13/17 THROUGH 07/04/17

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14280754	6/28/2017	MARTHA HUTCHINSON	0100	Refreshments	\$ 31.90
14280755	6/28/2017	JULIE SILVERWOOD	0100	Conference,Workshop,Sem.	\$ 278.26
14280756	6/28/2017	EVERYTHING MEDICAL	0100	Materials And Supplies	\$ 73.50
14280757	6/28/2017	US Assure Inc	2139	New Construction	\$ 55,074.00
14280758	6/28/2017	SUSAN BOUCHARD	0100	Materials And Supplies	\$ 141.97
14280759	6/28/2017	MARK MILLER	0100	Mileage	\$ 74.37
14280760	6/28/2017	CRYSTAL BEJARANO	0100	Mileage	\$ 418.37
14280761	6/28/2017	Marley Nelms	1300	Mileage	\$ 144.78
14280762	6/28/2017	Papa John's, KJ Consortium	1300	Purchases Food	\$ 5,826.60
14280763	6/28/2017	COLBI TECHNOLOGIES, INC.	0100	Computer Licensing	\$ 10,500.00
14280764	6/28/2017	RUMP, ANN	0100	Materials And Supplies	\$ 14.00
14280765	6/28/2017	SCOTT JAY	0100	Materials And Supplies	\$ 62.84
14280766	6/28/2017	CATHY HE	1300	Food Service Sales Tp	\$ 182.75
14280767	6/28/2017	Mai Nguyen	1300	Food Service Sales Cvms	\$ 63.75
14280768	6/28/2017	SHANNON JOHNSTON	0100	Conference,Workshop,Sem.	\$ 24.61
14280769	6/28/2017	RATHER, MARIANNE	0100	Materials And Supplies	\$ 20.44
14280770	6/28/2017	STOKES, MARITZA	0100	Conference,Workshop,Sem.	\$ 65.80
14280771	6/28/2017	AT&T	0100	Communications-Telephone	\$ 163.44
14280772	6/28/2017	AT&T	0100	Communications-Telephone	\$ 51.09
14280773	6/28/2017	JOHN ADDLEMAN	0100	Mileage	\$ 260.60
14280774	6/28/2017	JOY BISCHKE	0100	Mileage	\$ 104.33
14280775	6/28/2017	BLICK ART MATERIALS	0100	Materials And Supplies	\$ 1,738.58
14280776	6/28/2017	CARMEN BLUM	0100	Mileage	\$ 98.44
14280777	6/28/2017	BRAND, PAM	1300	Mileage	\$ 201.84
14280778	6/28/2017	CA DEPT OF EDUCATION	1300	Purchases Food	\$ 417.42
14280779	6/28/2017	CHEVRON & TEXACO BUSINESS	0100	Fuel	\$ 477.21
				Late fees	\$ 77.00
14280780	6/28/2017	CONCEPTS SCHOOL & OFFICE FURNISHINGS	0100	Materials And Supplies	\$ 1,673.13
14280781	6/28/2017	MARIA VERONICA BURCIAGA	0100	Conference,Workshop,Sem.	\$ 26.10
14280782	6/28/2017	COX COMMUNICATIONS	0100	Communications-Telephone	\$ 515.62
14280783	6/28/2017	ERIC DILL	0100	Conference,Workshop,Sem.	\$ 30.50
14280784	6/28/2017	KELLY DUNN	0100	Mileage	\$ 306.56
14280785	6/28/2017	FAGEN FRIEDMAN & FULFROST, LLP	0100	Legal Exp-Personnel	\$ 2,441.98
14280786	6/28/2017	GEASLIN, KAREN	0100	Mileage	\$ 10.70
14280787	6/28/2017	INDUSTRIAL METAL SUPPLY	0100	Materials And Supplies	\$ 605.20
14280788	6/28/2017	INTERPRETERS UNLIMITED	0100	Professional/Consult Svcs	\$ 430.00
14280789	6/28/2017	INTERSTATE BATTERY	0100	Materials-Vehicle Parts	\$ 120.30
14280790	6/28/2017	JUDY LEMM CONSULTING	0100	Professional/Consult Svcs	\$ 837.50
14280791	6/28/2017	DANIEL LOVE	0100	Other Transport.Supplies	\$ 62.75
14280792	6/28/2017	HEATHER LUTZ	0100	Mileage	\$ 53.50
14280793	6/28/2017	MARIAM, RICK	1300	Mileage	\$ 334.40
14280794	6/28/2017	JENNIFER MCCLUAN	0100	Mileage	\$ 56.18
14280795	6/28/2017	MISSION LINEN SUPPLY	0100	Late fees	\$ 4.58
				Other Serv.& Oper.Exp.	\$ 789.78
14280797	6/28/2017	P AND R PAPER SUPPLY CO.	1300	Purchases Supplies	\$ 1,371.22
14280798	6/28/2017	GINA PIERCE	1300	Mileage	\$ 402.14
14280799	6/28/2017	SAN DIEGO CITY TREASURER	0100	Sewer Charges	\$ 5,803.53
				Water	\$ 14,245.18
14280800	6/28/2017	SAN DIEGUITO WATER DISTRICT	0100	Water	\$ 9,965.40
14280801	6/28/2017	MARITZA SANTANDER	0100	Conference,Workshop,Sem.	\$ 215.74
				Mileage	\$ 234.11
14280802	6/28/2017	SCHOOL FACILITY CONSULTANTS	2519	Professional/Consult Svcs	\$ 2,323.75
14280803	6/28/2017	PREMIER AGENDAS INC	0100	Materials And Supplies	\$ 3,356.42
14280804	6/28/2017	SISLER, ROBERT	0100	Athletic Post-Season Travel	\$ 603.26
14280805	6/28/2017	SMART AND FINAL STORES CORP	0100	Materials And Supplies	\$ 2,053.57
14280806	6/28/2017	SO-CAL DOMINOIDS	1300	Purchases Food	\$ 2,182.25
14280807	6/28/2017	STAPLES ADVANTAGE	0100	Aeries Supplies	\$ 672.06
				Duplicating Supplies	\$ 1,938.94

## ITEM 15F

## WARRANT REPORT FROM 06/13/17 THROUGH 07/04/17

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14280807	6/28/2017	STAPLES ADVANTAGE	0100	Materials And Supplies Office Supplies	\$ 2,221.23 \$ 54.82
14280808	6/28/2017	ADRIENNE ST GEORGE CAVANAUGH	0100	Mileage	\$ 714.77
14280809	6/28/2017	SUNRISE PRODUCE	1300	Purchases Food	\$ 173.52
14280810	6/28/2017	TOP OF THE BAGEL	1300	Purchases Food	\$ 59.90
14280811	6/28/2017	SAN DIEGO UNION TRIBUNE, LLC	0100	Advertising	\$ 94.93
14280812	6/28/2017	ALBERTSONS SAFEWAY	0100	Materials And Supplies	\$ 512.45
14280813	6/28/2017	MEREDITH WADLEY AMSBAUGH	0100	Mileage	\$ 55.64
14280814	6/28/2017	WILSON, LORI	0100	Conference,Workshop,Sem. Mileage	\$ 33.70 \$ 212.40
14280815	6/28/2017	WONG, CAROLYN	0100	Mileage	\$ 40.34
14282072	6/29/2017	ROCKLER WOODWORKING	0100	Materials And Supplies Non-Capitalized Equipment	\$ 261.30 \$ 5,639.09
14282073	6/29/2017	SHANNON DELANEY	0100	Athletic Post-Season Travel	\$ 1,777.89
14282074	6/29/2017	SPIRE, GREGORY	0100	Athletic Post-Season Travel	\$ 1,940.65
14282075	6/29/2017	AMANDA J. GRETSCH, INC.	0100	Professional/Consult Svs	\$ 2,875.00
14282076	6/29/2017	ALTERNATIVE TEACHING STRATEGY CTR	0100	Mediation Settlements	\$ 17,245.00
14282077	6/29/2017	ATKINSON, ANDELSON, LOYA, RUUD & ROMO	0100	Legal Expense	\$ 5,091.62
14282078	6/29/2017	CLASS LEASING LLC	2139	Improvements	\$ 58,600.00
14282079	6/29/2017	MICHAEL COY	0100	Mileage	\$ 647.89
14282080	6/29/2017	DEPT OF GENERAL SERVICES	2519	Prepaid Expenditures (Expenses	\$ 343,981.82
14282081	6/29/2017	ECONOMY RESTAURANT SUPPLY	0100	Materials And Supplies Non-Capitalized Equipment	\$ 2,909.25 \$ 11,951.63
14282082	6/29/2017	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 39,906.65
14282083	6/29/2017	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 451,760.53
14282084	6/29/2017	FAGEN FRIEDMAN & FULFROST, LLP	0100	Legal Exp-Business Legal Exp-Personnel	\$ 1,436.00 \$ 7,390.09
14282085	6/29/2017	FREDRICKS ELECTRIC INC	2139 2518	New Construction Improvements	\$ 16,064.50 \$ 14,720.00
14282086	6/29/2017	LAB AIDS	0100	Materials And Supplies	\$ 8,153.76
14282087	6/29/2017	LIONAKIS	2139	New Construction	\$ 32,998.00
14282088	6/29/2017	DANIEL LOVE	0100	Mileage	\$ 785.38
14282089	6/29/2017	MISSION FEDERAL CREDIT UNION	2518	Materials And Supplies	\$ 160.55
14282090	6/29/2017	MISSION FEDERAL CREDIT UNION	0100	Bldg.-Repair Materials Computer Licensing Custodial Materials Fees - Business, Admission,Etc Grounds Materials Materials And Supplies Non-Capitalized Equipment Other Transport.Supplies Refreshments Repairs & Maintenance Repairs-Vehicles	\$ 16,437.99 \$ 169.00 \$ 2,224.78 \$ 416.36 \$ 16,194.33 \$ 12,456.41 \$ 1,318.87 \$ 294.97 \$ 342.61 \$ 1,506.57 \$ 559.75
14282093	6/29/2017	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 10,540.76
14282094	6/29/2017	DELORES PERLEY REVOLVING CASH	0100	Materials And Supplies	\$ 100.00
14282095	6/29/2017	SAN DIEGO COUNTY OFFICE OF EDUCATION	0100	Conference,Workshop,Sem.	\$ 110.00
14282096	6/29/2017	SO-CAL DOMINOIDS	1300	Purchases Food	\$ 793.25
14283571	6/30/2017	SSID #7065160356	0100	Other Serv.& Oper.Exp.	\$ 7,952.50
14283572	6/30/2017	SANTA FE PAVING	0100	Materials And Supplies	\$ 2,335.00
14283573	6/30/2017	ELITE SHOW SERVICES INC.	0100	Security Guard Contract	\$ 5,061.68
14283574	6/30/2017	ROESLING NAKAMURA	2518 2519	Land Improvements Improvements	\$ 2,840.00 \$ 480.00
14283575	6/30/2017	SVA ARCHITECTS, INC.	2139	New Construction	\$ 9,599.40

Report Total

\$ 3,162,126.99



## ITEM 15F

## RCF REPORT FROM 06/13/17 THROUGH 07/04/17

CK NBR	DATE	NAME/VENDOR	DESCRIPTION	AMOUNT
11509	06/16/2017	CURTIS FILLMORE	Initial Petty Cash - ESY Program	50.00
11510	06/16/2017	BRANDON BEJARANO	Initial Petty Cash - ESY Program	50.00
11511	06/23/2017	ALYSE HAYS	Replacement for Workability Check #5309	156.00
11512	06/23/2017	SARAH LO	Replacement for TPP Check #599	320.00
11513	06/23/2017	ADRIANA RAMIREZ	Replacement for Workability Check #5289	108.00
11514	06/30/2017	MATTHEW BECKSTEAD	PAYROLL: June 2017	3,200.00

Report Total

3,884.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** June 30, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** John Addleman, Exec. Director Planning Services  
Tina Douglas, Associate Superintendent of Business

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AGREEMENTS /  
FACILITIES PLANNING & CONSTRUCTION

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### EXECUTIVE SUMMARY

The attached report summarizes two (2) agreements:

An agreement with Pardee Homes to reimburse the District for costs associated with improvements to Pacific Trails Middle School and Canyon Crest Academy as a result of development of the Pacific Highlands Ranch Community Park.

As you will recall, on June 22, 2017, the Board approved a Right of Entry Permit authorizing Pardee Homes' contractor, T.B. Penick & Sons, Inc., a right of entry to Pacific Trails Middle School and Canyon Crest Academy, for the purpose of improving the District's property and for construction of the community park on behalf of the City of San Diego. The improvements include stairs, ramp and sidewalk continuation providing access to the park.

These improvements require inspection by a Division of State Architect (DSA) Inspector of Record, as well as a Special Inspector. Because the District is responsible for inspection of work of improvements to its property, these costs, and any similarly required costs, will be borne by the District and reimbursed by Pardee Homes.

The next agreement is with United Site Services, to provide temporary fencing to safe-off the relocatable classroom buildings at Oak Crest Middle School, during construction of the Science Classroom Quad and Site Improvements Project.

### RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts and authorize Douglas B. Gilbert, Tina Douglas, or Eric R. Dill to execute the agreements, as noted in the attached supplement.

### FUNDING SOURCE:

As noted on the attached chart.

## ITEM 15G

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT****FACILITIES PLANNING & CONSTRUCTION – AGREEMENTS****Board Meeting Date: 07-13-17**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/14/17 – Completion	Pardee Homes	To reimburse the District for costs associated with improvements to Pacific Trails Middle School and Canyon Crest Academy as a result of development of the Pacific Highlands Ranch Community Park.	Capital Facilities Fund 25-19 to be reimbursed by Pardee Homes	\$7,500.00
07/01/17 – 6/30/18	United Site Services	To provide rental of temporary fencing for Oak Crest Middle School Science Classroom Quad.	Building Fund Prop 39 – Fund 21-39	\$24,000.00

ITEM 15H

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** June 30, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** John Addleman, Exec. Director Planning Services  
Tina Douglas, Associate Superintendent of Business

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF AMENDMENTS  
TO PROFESSIONAL SERVICES CONTRACTS /  
FACILITIES PLANNING & CONSTRUCTION

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### EXECUTIVE SUMMARY

The attached Professional Services Report summarizes amendments to four (4) agreements:

An agreement with Class Leasing, LLC to purchase (2) relocatable classroom buildings for the Adult Transition Program at Earl Warren Middle School, amending the agreement to replace exterior door type and add extra exterior windows.

An agreement with Westberg & White for additional architectural/engineering services at the Canyon Crest Academy B Building Project, for review of Division of State Architect (DSA) comments and calculation of a revised construction schedule.

An agreement with Level 10 Construction, L.P., for construction management services at the Carmel Valley Middle School Music Classroom Building Project. The original agreement allows for reimbursement of insurance premiums and surety bond costs. This amendment incorporates those costs into the total contract value.

An agreement with 3 Degrees Group, Inc., to purchase renewable energy credits (REC's) from the District through December 2021.

### RECOMMENDATION:

It is recommended that the Board approve and/or ratify the amendments to professional services contracts and authorize Douglas B. Gilbert, Tina Douglas, or Eric R. Dill to execute the agreements, as noted in the attached supplement.

### FUNDING SOURCE:

As noted on the attached chart.

## ITEM 15H

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

FACILITIES PLANNING & CONSTRUCTION – AMENDMENTSBoard Meeting Date: 07-13-17

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
08/09/16– Completion	Class Leasing, LLC	To amend contract CA2017-16, to purchase (2) relocatable classroom buildings for the Adult Transition Program at Earl Warren Middle School. (Last approved \$445,822.78)	Capital Facilities Fund 25-19 and/or Mello Roos Funds	Additional \$33,506.00 for a new total of \$479,328.78
06/05/15 - Completion	Westberg & White, Inc.	To amend contract CA2015-55 for architectural/engineering services at Canyon Crest Academy.	Building Fund Prop 39 – Fund 21-39	Additional \$5,000.00 for a new total of \$912,666.00
04/07/17 – Completion	Level 10 Construction , L.P.	To amend contract CA2017-08 to provide construction management services for the Carmel Valley Middle School Music Classroom Building and Site Improvements Project.	North City West School Facilities Financing Authority and Building Fund Prop 39 – Fund 21-39	Additional \$9,708.00 for a new total of \$507,180.00
04/22/16 - Completion	3 Degrees Group, Inc.	To amend contract CA2016-19 to purchase renewable energy certificates (REC's) from the District at the per REC rate of \$2.75, extending the purchase period through December 2021.	General Fund 01-00	No Cost Impact To The District

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** June 30, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** John Addleman, Exec. Director of  
Planning Services  
Tina Douglas, Assoc. Supt. of Business

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** **ADOPTION OF RESOLUTIONS  
ESTABLISHING SPECIAL TAXES FOR  
2017-2018 FISCAL YEAR**

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### EXECUTIVE SUMMARY

The Board of Trustees has adopted ordinances authorizing the levy of a special tax within CFD 94-2, CFD 94-3, CFD 95-2, CFD 99-1, CFD 99-2, CFD 99-3, and CFD 03-1. These ordinances were adopted pursuant to the Rate and Method of Apportionment of Special Taxes approved in the elections. The Rate and Method of Apportionment of Special Taxes also require the Board to determine the amount for the alternate prepayment to be collected each year. The Lee Saylor Material/Cost of Construction Index can increase this rate for all CFD's except for CFD 99-2 and CFD 99-3 for which the Engineering News-Record Building Cost Index is used.

The 2017-2018 prepayment amounts have been established as follows:

- CFD 94-2 - \$4,955.00 for a single family home and \$1,350.00 for a multi-family home.
- CFD 94-3 - \$10,409.94 for a single family home and \$2,836.21 for a multi-family home.
- CFD 95-2 - \$10,056.08 for a single family home and \$2,739.80 for a multi-family home.
- CFD 99-1 - \$10,355.29 for a single family home and \$2,797.01 for a multi-family home.

ITEM 16

- CFD 99-2 – One-Time Special Tax of \$1.23 per square foot of assessable space for residential homes and \$0.16 per square foot of assessable space for commercial buildings located in the Rancho Santa Fe School District and \$0.28 per square foot of assessable space for commercial buildings located in the Encinitas Union School District.
- CFD 99-3 – One-Time Special Tax of \$1.23 per square foot of assessable space for residential homes and \$0.28 per square foot of assessable space for commercial buildings.
- CFD 03-1 - \$12,281.42 for a Tax Class A single family home, and \$3,318.27 for a Tax Class A multi-family home, \$10,355.29 for a Tax Class B single family home, and \$2,797.01 for a Tax Class B multi-family home.

**RECOMMENDATION:**

It is recommended that the Board adopt the attached resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, which increases the Alternate Prepayment Tax for single family, multi-family units, and commercial buildings per Lee Saylor Cost of Construction Index or Engineering News-Record Building Cost Index.

**FUNDING SOURCE:**

N/A

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 94-2  
FOR PREPAYMENTS FOR THE 2017-18 FISCAL YEAR**

WHEREAS, on September 22, 1994 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 94-2 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District 94-2 and Calling an Election” (the “Resolution”), which established Community Facilities District No. 94-2 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on November 3, 1994, an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on December 5, 1994, the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 94-2” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meaning provided in the Rate and Method);

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor’s Parcel, the owner of such Assessor’s Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor’s Parcel;



ITEM 16

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$4,955.00 as the Alternate Prepayment Tax for Single-Family units and \$1,350.00 for Multi-Family units with respect to Developed Property for the 2017-18 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor’s Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor’s Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2017-18 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 13th day of July, 2017.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees

ITEM 16

STATE OF CALIFORNIA )  
 )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 94-3  
FOR PREPAYMENTS FOR THE 2017-18 FISCAL YEAR**

WHEREAS, on March 21, 1996 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 94-3 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District No. 94-3 and Calling an Election” (the “Resolution”), which established Community Facilities District No. 94-3 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, on July 18, 1996 the Board amended the Resolution by adopting a resolution entitled “Amendment to Resolutions of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District Nos. 94-3 and 95-2 of the San Dieguito Union High School District” (the “Amending Resolution”) changing the date of the election;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on September 10, 1996 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on September 19, 1996 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 94-3” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method);

ITEM 16

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$10,409.94 as the Alternate Prepayment Tax for Single-Family units and \$2,836.21 for Multi-Family units with respect to Developed Property for the 2017-18 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2017-18 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 13th day of July, 2017.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees

ITEM 16

STATE OF CALIFORNIA )  
 )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Clerk, Board of Trustees

ITEM 16

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNIONHIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 95-2  
FOR PREPAYMENTS FOR THE 2017-18 FISCAL YEAR**

WHEREAS, on March 21, 1996 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 95-2 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 within Proposed Community Facilities District No. 95-2 and Calling an Election” (the “Resolution”), which established Community Facilities District No. 95-2 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, on July 18, 1996 the Board amended the Resolution by adopting a resolution entitled “Amendment to Resolutions of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District Nos. 94-3 and 95-2 of the San Dieguito Union High School District” (the “Amending Resolution”) changing the date of the election;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election;

WHEREAS, on September 10, 1996 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit;

WHEREAS, on September 19, 1996 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 95-2” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method);

ITEM 16

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$10,056.08 as the Alternate Prepayment Tax for Single-Family units and \$2,739.80 for Multi-Family units with respect to Developed Property for the 2017-18 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2017-18 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 13th day of July, 2017.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees

ITEM 16

STATE OF CALIFORNIA )  
 )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees



**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 99-1  
FOR PREPAYMENTS FOR THE 2017-18 FISCAL YEAR**

WHEREAS, on May 6, 1999 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-1 of the San Dieguito Union High School District Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$50,000,000 with Proposed Community Facilities District No. 99-1 and Calling an Election” (the “Resolution), which established Community Facilities District No. 99-1 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, on August 19, 1999 the Board amended the Resolution by adopting a resolution entitled “Amendment to Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Regarding Establishment of Community Facilities District No. 99-1 of the San Dieguito Union High School District” (the “Amending Resolution”) changing the date of the election; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on September 16, 1999 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on September 16, 1999 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-1” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meanings provided the Rate and Method); and

ITEM 16

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, the levy of the special tax in accordance with the Rate and Method; and

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor's Parcel, the owner of such Assessor's Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor's Parcel;

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes 10,355.29 as the Alternate Prepayment Tax for Single-Family units and \$2,797.01 for multi-Family units with respect to Developed Property for the 2017-18 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor's Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor's Parcel of Developed Property in accordance with Section VII of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2017-18 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 13th day of July, 2017.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees

ITEM 16

STATE OF CALIFORNIA )  
                                  )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 99-2  
FOR PREPAYMENTS FOR THE 2017-18 FISCAL YEAR**

WHEREAS, on May 6, 1999 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe) of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness Not to Exceed \$50,000,000 Within Proposed Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe) and Calling an Election” (The “Resolution”), which established Community Facilities District No. 99-2 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on May 11, 1999 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on May 20, 1999 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-2 (The Bridges at Rancho Santa Fe)” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit “A” attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method); and

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method; and

ITEM 16

WHEREAS, pursuant to the Rate and Method, at or prior to the issuance of a building permit for an Assessor's Parcel of Residential Property, the owner of such property may elect to exempt his property from the Annual Special Tax by paying the One-Time Special Tax then applicable to such Assessor's Parcel and upon payment of such One-Time Special Tax, such Assessor's Parcel shall thereafter be treated as Exempt Property. If an owner of an Assessor's Parcel of Residential Property does not elect to pay the One-Time Special Tax, then that Assessor's Parcel of Residential Property shall be subject to the Annual Special Taxes and shall not be subject to the One-Time Special Tax.

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes 1.23 per square foot of assessable space for parcels of residential property and \$0.16 per square foot of chargeable covered and enclosed space for assessor's parcels of commercial property located within the boundaries of Rancho Santa Fe USD, or \$0.28 per square foot of chargeable covered and enclosed space for assessor's parcels of commercial property located within the boundaries of Encinitas USD as the One-Time Special Tax for the 2017-18 fiscal year.

Section 2. The One-Time Special Tax with respect to any Assessor's Parcel shall be collected by the District at or prior to the issuance of a building permit of such Assessor's Parcel in accordance with Section C of the Rate and Method and Section C of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the One-Time Special Tax with respect to Developed Property for the 2017-18 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 13th day of July, 2017.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees

ITEM 16

STATE OF CALIFORNIA )  
                                          )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 99-3  
FOR PREPAYMENTS FOR THE 2017-18 FISCAL YEAR**

WHEREAS, on October 7, 1999 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 99-3 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness Not to Exceed \$50,000,000 Within Proposed Community Facilities District No. 99-3 and Calling an Election” (the “Resolution”), which establishes Community Facilities District No. 99-3 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District; and

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$50,000,000 and called an election; and

WHEREAS, on October 12, 1999 an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$50,000,000 and establishing an appropriations limit; and

WHEREAS, on November 4, 1999 the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 99-3” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit “A” attached to the Ordinance (terms used but not defined herein have the meanings provided in the Rate and Method); and

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method; and

WHEREAS, pursuant to the Rate and Method, at or prior to the issuance of a building permit for an Assessor’s Parcel of Residential Property, the owner of such property may elect to exempt his property from the Annual Special Tax by paying the

ITEM 16

One-Time Special Tax then applicable to such Assessor’s Parcel and upon payment of such One-Time Special Tax, such Assessor’s Parcel of Residential Property shall thereafter be treated as Exempt Property. If an owner of an Assessor’s Parcel of Residential Property does not elect to pay the One-Time Special Tax, then that Assessor’s Parcel of Residential Property shall be subject to Annual Special Taxes and shall not be subject to the One-Time Special Tax.

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$1.23 per square foot of Assessable Space for Assessor’s Parcels of Residential Property, or \$0.28 per square foot of Chargeable Covered and Enclosed Space for Assessor’s Parcels of Commercial Property as the One-Time Special Tax for the 2017-18 fiscal year.

Section 2. The One-Time Special Tax with respect to any Assessor’s Parcel shall be collected by the District at or prior to the issuance of a building permit of such Assessor’s Parcel in accordance with Section C of the Rate and Method and Section C of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the One-Time Special Tax with respect to Developed Property for the 2017-18 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 13th day of July, 2017.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees



ITEM 16

STATE OF CALIFORNIA )  
                                  )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
ESTABLISHING SPECIAL TAXES WITHIN  
COMMUNITY FACILITIES DISTRICT NO. 03-1  
FOR PREPAYMENTS FOR THE 2017-18 FISCAL YEAR**

WHEREAS, on May 1, 2003 the Board of Trustees of the San Dieguito Union High School District (the “Board of Trustees”) adopted a resolution entitled “Resolution of Formation of the Board of Trustees of the San Dieguito Union High School District Establishing Community Facilities District No. 03-1 of the San Dieguito Union High School District, Authorizing the Levy of a Special Tax, the Incurrence of Bonded Indebtedness not to Exceed \$75,000,000 within Proposed Community Facilities District 03-1 and Calling an Election” (the “Resolution”), which established Community Facilities District No. 03-1 of the San Dieguito Union High School District (the “District”) pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, to finance the construction and acquisition of certain school facilities within the District;

WHEREAS, the Resolution authorized the levy of a special tax on property lying within the District, authorized the issuance of bonds in an aggregate principal amount not to exceed \$75,000,000 and called an election;

WHEREAS, on May 13, 2003, an election (the “Election”) was held within the District in which the eligible electors approved by more than two-thirds of the votes cast the propositions of levying a special tax on property within the District, incurring indebtedness in an amount not to exceed \$75,000,000 and establishing an appropriations limit;

WHEREAS, on May 15, 2003, the Board of Trustees adopted an ordinance entitled, “Ordinance of the Board of Trustees of the San Dieguito Union High School District Authorizing the Levy of a Special Tax Within Community Facilities District No. 03-1” (the “Ordinance”) authorizing the levy of a special tax within the District pursuant to the rate and method of apportionment of special taxes approved in the Election (the “Rate and Method”) which is set forth in Exhibit A attached to the Ordinance (terms used but not defined herein have the meaning provided in the Rate and Method);

WHEREAS, the Ordinance authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method;

WHEREAS, pursuant to the Rate and Method, within five (5) business days from the time of issuance of the initial building permit with respect to any Assessor’s Parcel, the owner of such Assessor’s Parcel of Developed Property may elect to prepay fifty percent of the aggregate Maximum Special Tax obligation attributable to the Assessor’s Parcel;

ITEM 16

NOW THEREFORE, THE BOARD OF TRUSTEES DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. In accordance with the Rate and Method, the Board of Trustees hereby establishes \$12,281.42 as the Alternate Prepayment Tax for Tax Class A Single-Family units, \$3,318.27 for Tax Class A Multi-Family units, \$10,355.29 for Tax Class B Single-Family units, and \$2,797.01 for Tax Class B Multi-Family units with respect to Developed Property for the 2017-18 fiscal year.

Section 2. The Alternate Prepayment Tax with respect to any Assessor’s Parcel shall be collected by the District within five (5) business days from the time of issuance of the initial building permit of such Assessor’s Parcel of Developed Property in accordance with Section VI of the Rate and Method and Section 5 of the Ordinance.

Section 3. The Board of Trustees hereby ratifies any action taken prior to adoption of this resolution to collect the Alternate Prepayment Taxes with respect to Developed Property for the 2017-18 fiscal year.

Section 4. This Resolution shall take effect immediately on the date of final passage.

ADOPTED, SIGNED AND APPROVED, this 13th day of July,2017.

BOARD OF TRUSTEES OF THE SAN  
DIEGUITO UNION HIGH SCHOOL DISTRICT

By: \_\_\_\_\_

Title: President, Board of Trustees

ATTEST:

By: \_\_\_\_\_

Title: Clerk, Board of Trustees

ITEM 16

STATE OF CALIFORNIA )  
                                          )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Clerk, Board of Trustees

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** John Addleman, Executive Director of  
Planning Services  
Tina Douglas, Assoc. Supt. of Business

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** **ADOPTION OF RESOLUTIONS LEVYING  
SPECIAL TAXES FOR 2017-2018 FISCAL  
YEAR**

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### EXECUTIVE SUMMARY

The Board of Trustees has adopted ordinances authorizing the levy of a special tax within Community Facilities District (CFD) 94-1, CFD 94-2, CFD 94-3, CFD 95-1, CFD 95-2, CFD 99-1, CFD 99-2, CFD 99-3, and CFD 03-1. These ordinances authorized the Board of Trustees to provide, by resolution, for the levy of the special tax in accordance with the Rate and Method established. The special tax will appear on each property owner's tax bill and is to be collected by the County Assessor's Office, per arrangement.

The special tax collected by the County Assessor's Office provides for ongoing debt service payments of the San Dieguito Public Facilities Authority Revenue Refunding Bonds, Series 2006, CFD administrative costs, and funding of a Reserve Fund Facility for the 2006 bonds. It should be noted that without a levy these obligations would go unpaid resulting in default.

The 2016/17 year saw continued growth, though restrained, in residential housing development of 3.04% compared to 2014/15 of 5.67% and 2013/14 of 2.65%. Staff processed a total of 312 permits across 312 parcels in five of the nine CFDS. The permits represented approval to construct 312 single family residential units, of which 276 units were located in Pacific Highlands Ranch, CFD 03-1.

The year saw a transition from multi-family dwelling (MFD) development permitting to wholly single family development (SFD), as many of the previous year MFDs are still under construction. The majority of the SFD was located in in the Pacific Highlands Ranch area of CFD 99-1 and CFD 03-1.

ITEM 17

The three most active community facilities districts for 2016/17 were:

CFD 03-1 Pacific Highlands Ranch (Alta Del Mar, Portofino, Sterling, Casabella, Artesana, Olvera, and Almeria) – 276 SFD (up from 74 SFD units the year prior) \$235,552.50,

CFD 99-1 The Elms and The Ivy, and Meadows Del Mar – 28 SFD \$23,940.00.

CFD 95-2 One Oak and 1 Channel Island – 4 SFD \$3,200.00

The additional activity will increase the total developed parcels to 9,610 parcels, and will increase the annual levy of special taxes by \$260,072.50 from \$7,817,757.50 to \$8,077,030.00 for 2016-2017.

The detail parcel information, Attachment A, to the attached resolutions is available for inspection in the Facilities Planning and Construction Department and will be filed as part of the minutes of this meeting.

**RECOMMENDATION:**

It is recommended that the Board adopt the attached resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1, and authorize the Auditor of San Diego County to levy taxes on all non-exempt property within each Community Facilities District.

**FUNDING SOURCE:**

Community Facilities Districts 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1

Enclosure: 2017/2018 Executive Summary Chart

## ITEM 17

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
COMMUNITY FACILITIES DISTRICTS  
EXECUTIVE SUMMARY**

<b>DISTRICT</b>	<b>PARCELS LEVIED</b>	<b>PROJECTED LEVY APPLIED AT COUNTY</b>	<b>LEVY AMOUNT HANDBILLED</b>	<b>TOTAL PROJECTED LEVY AMOUNT</b>
CFD No. 94-1	8	\$6,400.00	\$0.00	\$6,400.00
CFD No. 94-2	2,888	2,124,800.00	0.00	2,124,800.00
CFD No. 94-3	878	537,046.00	0.00	537,046.00
CFD No. 95-1	2,368	2,420,799.00	0.00	2,420,799.00
CFD No. 95-2	607	457,082.00	0.00	457,082.00
CFD No. 99-1	727	485,788.50	0.00	485,788.50
CFD No. 99-2	45	25,650.00	0.00	25,650.00
CFD No. 99-3	139	79,230.00	0.00	79,230.00
CFD No. 03-1	1,950	1,941,034.50	0.00	1,941,034.50
<b>Total</b>	<b>9,610</b>	<b>\$8,077,830.00</b>	<b>\$0.00</b>	<b>\$8,077,830.00</b>

ITEM 17

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2017-18 FOR  
COMMUNITY FACILITIES DISTRICT 94-1 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 94-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-1, has reviewed the financial affairs of CFD 94-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-1, and in the amounts and on property within CFD 94-1 for Fiscal Year 2017-18 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 13th DAY OF July, 2017.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 94-1

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustee



ITEM 17

STATE OF CALIFORNIA )  
 )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

ITEM 17

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2017-18 FOR  
COMMUNITY FACILITIES DISTRICT 94-2 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 94-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-2, has reviewed the financial affairs of CFD 94-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-2, and in the amounts and on property within CFD 94-2 for Fiscal Year 2017-18 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 13th DAY OF July, 2017.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 94-2

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees

ITEM 17

STATE OF CALIFORNIA )  
 )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Clerk, Board of Trustees

ITEM 17

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2017-18 FOR  
COMMUNITY FACILITIES DISTRICT 94-3 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 94-3 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 94-3, has reviewed the financial affairs of CFD 94-3; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 94-3,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 94-3, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 94-3 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 94-3, and in the amounts and on property within CFD 94-3 for Fiscal Year 2017-18 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 13th DAY OF July, 2013.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 94-3

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees

ITEM 17

STATE OF CALIFORNIA )  
                                          )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

ITEM 17

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2017-18 FOR  
COMMUNITY FACILITIES DISTRICT 95-1 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 95-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 95-1, has reviewed the financial affairs of CFD 95-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 95-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 95-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 95-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 95-1, and in the amounts and on property within CFD 95-1 for Fiscal Year 2017-18 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 13th DAY OF July, 2017.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 95-1

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees

ITEM 17

STATE OF CALIFORNIA )  
                                                           )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

ITEM 17

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2017-18 FOR  
COMMUNITY FACILITIES DISTRICT 95-2 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 95-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 95-2, has reviewed the financial affairs of CFD 95-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 95-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 95-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 95-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 95-2, and in the amounts and on property within CFD 95-2 for Fiscal Year 2017-18 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 13th DAY OF July, 2017.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 95-2

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees



ITEM 17

STATE OF CALIFORNIA )  
                                  )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2017-18 FOR  
COMMUNITY FACILITIES DISTRICT 99-1 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 99-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-1, has reviewed the financial affairs of CFD 99-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-1, and in the amounts and on property within CFD 99-1 for Fiscal Year 2017-18 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 13th DAY OF July, 2017.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 99-1

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees

ITEM 17

STATE OF CALIFORNIA )  
                                  )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2017-18 FOR  
COMMUNITY FACILITIES DISTRICT 99-2 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 99-2 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-2, has reviewed the financial affairs of CFD 99-2; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-2,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-2, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-2 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-2, and in the amounts and on property within CFD 99-2 for Fiscal Year 2017-18 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 13th DAY OF July, 2017.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 99-2

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees



RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2017-18 FOR  
COMMUNITY FACILITIES DISTRICT 99-3 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 99-3 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 99-3, has reviewed the financial affairs of CFD 99-3; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 99-3,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 99-3, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 99-3 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 99-3, and in the amounts and on property within CFD 99-3 for Fiscal Year 2017-18 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 13<sup>th</sup> DAY OF July, 2017.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 99-3

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees



ITEM 17

RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
LEVYING SPECIAL TAX FOR 2017-18 FOR  
COMMUNITY FACILITIES DISTRICT 03-1 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

WHEREAS, the Board of Trustees (the “Board”) of the San Dieguito Union High School District (the “District”) has previously completed proceedings pursuant to the Mello-Roos Community Facilities Act of 1982, as amended, commencing with Section 53311 of the Government Code of the State of California (the “Act”) to form Community Facilities District 03-1 of the San Dieguito Union High School District; and

WHEREAS, the Board, acting on behalf of CFD 03-1, has reviewed the financial affairs of CFD 03-1; and

WHEREAS, the Board desires at this time to levy the special taxes at the rates specified herein for the fiscal year for CFD 03-1,

NOW, THEREFORE, the Board of Trustees of the San Dieguito Union High School District, acting as the legislative body of Community Facilities District 03-1, does hereby resolve, determine, and order as follows:

Section 1. That the Clerk of the Board of Trustees of the District is hereby authorized to file a certified copy of this Resolution with the Auditor of the County of San Diego and such other public agencies as may be necessary.

Section 2. Pursuant to Section 53340 of the Act, the Board hereby levies the special taxes on all non-exempt property within CFD 03-1 pursuant to the Rate and Method of Apportionment of the Special Tax for CFD 03-1, and in the amounts and on property within CFD 03-1 for Fiscal Year 2017-18 as set forth on Attachment A attached hereto and incorporated herein by this reference.

ADOPTED, SIGNED, AND APPROVED THIS 13th DAY OF July, 2017.

San Dieguito Union High School District  
Acting as the Legislative Body of  
Community Facilities District 03-1

By: \_\_\_\_\_  
President of the Board of Trustees

ATTEST:

By: \_\_\_\_\_  
Clerk, Board of Trustees



ITEM 17

STATE OF CALIFORNIA )  
                                                  )  
COUNTY OF SAN DIEGO)

I, Beth Hergesheimer, Clerk of the Board of Trustees of the San Dieguito Union High School District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees at a regular meeting of said Board held on the 13th day of July, 2017, and that it was so adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
Clerk, Board of Trustees

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** June 30, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** John Addleman, Exec. Dir. of Planning Services  
Tina Douglas, Assoc. Superintendent Business

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** **ADOPTION OF RESOLUTION / DELEGATING  
AUTHORITY IN REGARD TO BIDDING AND  
MANAGEMENT OF PUBLIC PROJECTS AND  
ADOPTION OF RESOLUTION / DELEGATING  
AUTHORITY IN REGARD TO AWARDING OF  
EMERGENCY CONTRACTS**

-----

### EXECUTIVE SUMMARY

On June 8, 2017, the Board reviewed information submitted by staff as it pertains to the California Uniform Public Construction Cost Account Act (CUPCCAA), and the benefits afforded participating districts, subsequently adopting a Resolution In the Matter of Uniform Public Construction Cost Accounting Procedures on June 22, 2017.

In order to fully implement the CUPCCAA procedures, additional resolutions are required:

The Delegating Authority/Bidding and Management permits the District to move projects forward and avoid delays while maintaining the integrity of the contracting process. All approvals by any of the designated officers of the District will be subject to review by the Board within 60 days.

The Delegating Authority/Emergency Contracts permits the District to take any immediate action required by an emergency to repair or replace a public facility so affected by the emergency, as outlined in the attached resolution.

These actions comply with Education Code § 35161 and Public Contract Code § 22050 (b).

ITEM 18

**RECOMMENDATION:**

It is recommended that the Board adopt the following resolutions:

- A. Resolution / Delegating Authority In Regard To Bidding and Management Of Public Projects.
- B. Resolution / Delegating Authority In Regard To Awarding Of Emergency Contracts.

**FUNDING SOURCE:**

Not Applicable.

ITEM 18A

**SAN DIEGUITION UNION HIGH SCHOOL DISTRICT**

**DELEGATING AUTHORITY IN REGARD TO BIDDING AND MANAGEMENT OF CONSTRUCTION OF PUBLIC PROJECTS**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

**WHEREAS**, Public Contract Code Section 22002(c) defines a public works project generally as work including the construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair of any publicly owned, leased, or operated facility; and,

**WHEREAS**, the Governing Board ("Board") of the San Dieguito Union High School District ("District"), when undertaking a public project in excess of \$175,000, is required pursuant to Public Contract Code Section 22000 et seq. to award the contract(s) for such work to the lowest responsible bidder(s) or reject all bids; and,

**WHEREAS**, Public Contract Code Section 22037 requires the Board to advertise for bids for public projects by publishing a notice calling for bids in a newspaper of general circulation published within the District at least 14 calendar days prior to opening of bids; and,

**WHEREAS**, Education Code Section 35161 authorizes the Board to delegate to any officer or employee of the District any power or duty delegated to the District or the Board by law, although the Board retains responsibility over the performance of the powers or duties so delegated; and

**WHEREAS**, the Board desires to delegate to District staff certain authority in regard to competitive bidding of and contracting and thereby create an efficient process for achieving and implementing construction of public projects.

**NOW, THEREFORE**, the Board does hereby determine, resolve, and order as follows:

**Section 1.** The foregoing recitals are true and correct.

**Section 2.** The Board hereby delegates the authority and discretion to the Superintendent, the Associate Superintendent of Business Services, or their designee, to: (i) award public works contracts up to \$175,000 pursuant to the California Uniform Public Construction Cost Accounting Act; (ii) review and, as appropriate, approve plans and specifications for any public projects for purposes of seeking competitive bids based on such plans and specifications; (iii) call for bids for any public projects, including placing advertisements as required pursuant to the Public Contract Code; (iv) reject all bids received in connection with public projects if rejection is determined by District staff to be in the best interests of the District; (v) re-call and re-advertise for bids on any public projects for which previous bids were rejected in accordance with the authority hereby delegated; and (vi) take such other action as may be reasonably necessary to accomplish those tasks delegated pursuant to this Section which are subject to subsequent award of contract(s) or rejection of all bids by the Board.

**Section 3.** The Board hereby delegates the authority and discretion to the Superintendent and the Associate Superintendent of Business Services for the District, or to their designee, to review and, as appropriate, approve change orders for construction of any public projects; subject to no such change order approved pursuant to this Section exceeding \$100,000.00 and

ITEM 18A

all such change orders for public projects not exceeding ten percent (10%) of the original contract amount; and provided that all such change orders approved pursuant to this Section are subject to subsequent ratification by the Board.

**Section 4.** The Board does not hereby delegate the authority for initial award of any contracts for construction of any public projects, which authority is expressly reserved by the Board unless otherwise delegated herein.

**Section 5.** The Superintendent, Associate Superintendent of Business Services, or their designee, shall report to the Board at each regularly-scheduled Board meeting with a summary of the authority exercised pursuant to this Resolution since the last prior meeting of the Board.

**Section 6.** This Resolution shall take effect immediately and shall remain in effect until rescinded by the Board.

**PASSED AND ADOPTED** this 13th day of July, 2017 by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

STATE OF CALIFORNIA     )  
                                                        )  
 COUNTY OF SAN DIEGO    )

I, Eric R. Dill, Secretary of the Governing Board of the San Dieguito Union High School District of Encinitas California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at the regular meeting thereof at the time and place of vote stated, which resolution is on file and of record in the office of said Board.

\_\_\_\_\_  
Secretary of the Governing Board

ITEM 18B

**RESOLUTION OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**DELEGATING AUTHORITY IN REGARD TO AWARDING OF EMERGENCY CONTRACTS**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

**WHEREAS**, Public Contract Code Section 20112 requires the Board to advertise for bids for public projects by publishing a notice calling for bids at least once a week for two consecutive weeks in a newspaper of general circulation published within the District; and

**WHEREAS**, from time to time emergencies arise necessitating awarding of a contract without competitive bidding to permit the continuance of existing school classes or to avoid danger to life or property; and

**WHEREAS**, pursuant to Public Contract Code Section 22050 et. seq., (hereinafter, Emergency Contracting Procedures), the governing body, by a four-fifths vote, may delegate, by resolution or ordinance, to the appropriate county administrative officer, city manager, chief engineer, or other nonelected agency officer, the authority to order any action to repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts provided that the designee complies with the conditions set forth in the code; and

**WHEREAS**, the Board desires to delegate to District staff certain authority in regard to contracting for emergency public works projects.

**NOW, THEREFORE**, the Board does hereby determine, resolve, and order as follows:

**Section 1.** The foregoing recitals are true and correct.

**Section 2.** The Board hereby delegates the authority and discretion to the Superintendent and/or the Associate Superintendent of Business Services to award emergency contracts for public works without competitive bidding.

**Section 3.** If the Superintendent or Associate Superintendent of Business Services orders an action pursuant to the Emergency Contracting Procedures, they shall report to the Board, at its next meeting, the reasons justifying why the emergency will not permit a delay resulting from a competitive solicitation for bids and why the action is necessary to respond to the emergency.

**Section 4.** The Board shall initially review the emergency action not later than seven days after the action, or at its next regularly scheduled meeting if that meeting will occur not later than 14 days after the action, and at least at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action, unless the Superintendent or Associate Superintendent of Business Services has terminated that action prior to the Board reviewing the emergency action. If the Board meets weekly, it may, after the initial review, review the emergency action in accordance with this paragraph every 14 days.

ITEM 18B

**Section 5.** When the Board reviews the emergency action, it shall terminate the action at the earliest possible date that conditions warrant so that the remainder of the emergency action may be completed by giving notice for bids to let contracts.

**Section 6.** This Resolution shall take effect immediately and shall remain in effect until rescinded by the Board.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of July, 2017 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA    )  
                                          )  
COUNTY OF SAN DIEGO )

I, Eric R. Dill, Secretary of the Governing Board of the San Dieguito Union High School District of Encinitas, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at the regular meeting thereof at the time and place of vote stated, which resolution is on file and of record in the office of said Board.

\_\_\_\_\_  
Secretary of the Governing Board

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** June 29, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Manuel Zapata  
Director of Accountability and Special Programs  
Michael Grove, Ed.D.  
Associate Superintendent / Educational Svcs.

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL OF 2017-18  
CONSOLIDATED  
APPLICATION, PART 1

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### EXECUTIVE SUMMARY

In order to receive federal and state categorical monies, districts are required to submit an annual two-part Consolidated Application. In Part I, the San Dieguito Union High School District declares its intent to participate in all applicable programs. Part II of the application (received in October, due in December) includes funding entitlements and requires submission of fiscal expenditures and summary reports for each of the programs (listed below).

Title I, Part A (Basic Grant)  
Title II, Part A (Teacher Quality)  
Title III, Part A (Immigrant)  
Title III, Part A (LEP Students)

### RECOMMENDATION

It is recommended that the Board approve the 2017-18 Consolidated Application, Part I, as shown in the attached supplement.

### FUNDING SOURCE

Federal Funding



**California Department of Education****Consolidated Application**

San Dieguito Union High (37 68346 0000000)

Status: Certified  
Saved by: Juan Zapata  
Date: 6/29/2017 10:09 AM**ITEM 19****2017-18 Certification of Assurances**

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca17asstoc.asp>.

**CDE Program Contact:**Joy Paull, [jpaul@cde.ca.gov](mailto:jpaul@cde.ca.gov), 916-319-0297**Consolidated Application Certification Statement**

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form is on file.

Authorized Representative's Full Name	Eric Dill
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent
Authorized Representative Signature Date	06/29/2017

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

## California Department of Education

## Consolidated Application

San Dieguito Union High (37 68346 0000000)

Status: Certified  
Saved by: Juan Zapata  
Date: 6/29/2017 12:59 PM

ITEM 19

## 2017-18 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**Franco Rozic, Title I Monitoring and Support Office, [frozic@cde.ca.gov](mailto:frozic@cde.ca.gov), 916-319-0269Mindi Yates, Title I Policy and Program Guidance Office, [myates@cde.ca.gov](mailto:myates@cde.ca.gov), 916-319-0789**Protected Prayer Certification Statement**

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Eric Dill
Authorized Representative Title	Superintendent
Authorized Representative Signature Date	06/27/2017
Comment	
If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**California Department of Education****Consolidated Application**

San Dieguito Union High (37 68346 0000000)

Status: Certified  
Saved by: Juan Zapata  
Date: 6/29/2017 1:01 PM

ITEM 19

**2017-18 Application for Funding****CDE Program Contact:**Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297**Local Governing Board Approval**

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	07/13/2017
-------------------------------------------	------------

**District English Learner Advisory Committee (DELAC) Review**

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Manuel Zapata
DELAC review date	04/19/2017
Meeting minutes web address	<a href="http://www.sduhsd.net/Parents--Students/Special-Programs--Services/English-Learner-Program/index.html">http://www.sduhsd.net/Parents--Students/Special-Programs--Services/English-Learner-Program/index.html</a>
Please enter the Web address of DELAC review meeting minutes (format <a href="http://SomeWebsiteName.xxx">http://SomeWebsiteName.xxx</a> ). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment	
If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

**Application for Categorical Programs**

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

<b>Title I Part A (Basic Grant)</b> ESSA Sec. 1111 et seq. SACS 3010	Yes
<b>Title II Part A (Supporting Effective Instruction)</b> ESEA Sec. 2104 SACS 4035	Yes
<b>Title III Part A Immigrant</b> ESEA Sec. 3102 SACS 4201	Yes
<b>Title III Part A English Learner</b>	Yes

**\*\*\*Warning\*\*\***

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# California Department of Education

# Consolidated Application

San Dieguito Union High (37 68346 0000000)

Status: Certified  
Saved by: Juan Zapata  
Date: 6/29/2017 1:01 PM

ITEM 19

## 2017-18 Application for Funding

### CDE Program Contact:

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

ESEA Sec. 3102 SACS 4203	
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**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

## California Department of Education

## Consolidated Application

San Dieguito Union High (37 68346 0000000)

Status: Certified  
Saved by: Juan Zapata  
Date: 6/29/2017 1:26 PM

ITEM 19

**2017-18 Title III, Part A English Learner Student Program Subgrant Budget**

The purpose of this report is to provide a proposed budget for 2017-18 English learner (EL) student program subgrant funds only per the Title III, Part A, English Learner Students Program requirements (ESSA, Title III, Part A, Sections 3114, 3115, & 3116).

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838  
Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Estimated Entitlement Calculation**

Note: If the estimated entitlement amount does not meet the minimum \$10,000 program eligibility criteria for direct funding status, further action may be required. To receive instructions regarding the consortium application process, please contact Patty Stevens by phone at 916-323-5838 or by e-mail at [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov).

Estimated English learner per student allocation	\$93.37
Estimated English learner student count	500
Estimated English learner entitlement amount	\$46,685

**Budget**

Professional development activities	\$12,000
Program and other authorized activities	\$6,751
English Proficiency and Academic Achievement	\$24,000
Parent, family, and community engagement	\$3,000
Direct administration costs (Amount cannot exceed 2% of the estimated entitlement)	\$0
Indirect costs (Amount should be calculated using the LEA's approved indirect cost rate)	\$934
Total allocation budget	\$46,685

**\*\*\*Warning\*\*\***

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## California Department of Education

## Consolidated Application

San Dieguito Union High (37 68346 0000000)

Status: Certified  
Saved by: Juan Zapata  
Date: 6/29/2017 1:26 PM

ITEM 19

**2017-18 Title III, Part A Immigrant Student Program Subgrant Budget**

The purpose of this report is to provide a proposed budget for 2017-18 Immigrant Student Program Subgrant funds only per the Title III, Part A, Immigrant Student Program requirements (ESSA, Title III, Part A, Sections 3114, 3115, & 3116).

**CDE Program Contact:**

Patty Stevens, Language Policy and Leadership Office, [pstevens@cde.ca.gov](mailto:pstevens@cde.ca.gov), 916-323-5838  
Geoffrey Ndirangu, Language Policy and Leadership Office, [gndirang@cde.ca.gov](mailto:gndirang@cde.ca.gov), 916-323-5831

**Estimated Entitlement Calculation**

Note: Only LEAs that have 21 or more eligible immigrant students, and that have experienced a significant increase of two percent or greater growth in eligible immigrant student enrollment in the current year compared with the average of the two preceding fiscal years are eligible for Title III, Part A Immigrant Student Program Subgrant funds. Use your Immigration student count that was provided to the California Longitudinal Pupil Achievement Data System on census day of October 5, 2016.

Estimated Immigrant per student allocation	\$80.77
Estimated Immigrant student count	342
Estimated Immigrant entitlement amount	\$27,623

**Budget**

Authorized activities	\$25,759
Direct administration costs (Amount cannot exceed 2% of the estimated entitlement)	\$552
Indirect costs (Amount should be calculated using the LEA's approved indirect cost rate)	\$1,312
Total allocation budget	\$27,623

**\*\*\*Warning\*\*\***

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**California Department of Education**

**Consolidated Application**

San Dieguito Union High (37 68346 0000000)

Status: **Certified** **ITEM 19**  
 Saved by: Juan Zapata  
 Date: 6/29/2017 1:16 PM

**2017-18 Substitute System for Time Accounting**

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

**CDE Program Contact:**

Julie Brucklacher, Financial Accountability and Info Srv Office, [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov), 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2017-18 Request for authorization	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	No known deficiencies at this time.

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 6, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Amy Herman, Board President

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** APPROVAL OF AGREEMENT / CALIFORNIA SCHOOL BOARDS ASSOCIATION

\*\*\*\*\*

### EXECUTIVE SUMMARY

Establishing mutually agreed-upon goals between the Board of Trustees and Superintendent is an essential function in the governance of the District. Since the official appointment of the new Superintendent, the Board has not formally met with the Superintendent to determine goals, working relationships, and the process for his evaluation.

California School Boards Association (CSBA) offers consulting services to Governing Boards on various topics including superintendent's evaluations. CSBA will assist with facilitation of this goal-setting and evaluation process in a workshop format involving the Board of Trustees and Superintendent. A Closed Session Board Workshop with the Superintendent for this purpose is scheduled on Tuesday, August 15, 2017.

### RECOMMENDATION:

It is recommended that the Board approve entering into an agreement with California School Boards Association, to provide a governance leadership workshop for the purpose of establishing the goals and evaluation process for the superintendent, to be completed no later than June 30, 2018, in an amount not to exceed \$2,000.00, plus reasonable travel expenses, and authorize Amy Herman and Eric R. Dill to execute the agreement, as shown on the attached supplement.

### FUNDING SOURCE:

General Fund/Unrestricted 01-00



California School Boards Association

**AGREEMENT FOR GOVERNANCE CONSULTING SERVICES**

THIS Agreement made and entered into by and between the CALIFORNIA SCHOOL BOARDS ASSOCIATION, a nonprofit California corporation, hereinafter referred to as "CSBA" and San Dieguito Union High School District hereinafter referred to as "District."

CSBA agrees to provide a Governance Leadership workshop. The workshop will be completed no later than June 30, 2018.

**CONDITION PRECEDENT**

To be eligible for this program, the district must be a member in good standing of CSBA.

The parties hereby agree as follows:

**1. DUTIES AND RESPONSIBILITIES OF DISTRICT**

**1.1 District agrees to:**

- a. assure attendance by all board members, and the superintendent of San Dieguito Union High School District as requested by CSBA;
- b. provide appropriate facilities for each session; and
- c. provide necessary food and refreshments.

**2. DUTIES, RESPONSIBILITIES AND RECOMMENDATIONS OF CSBA**

**2.1 CSBA agrees to:**

- a. provide any necessary copyrighted course materials as needed for the Governance consulting workshop;
- b. conduct phone interviews with board members and superintendent as appropriate;
- c. perform the agreed upon Governance consulting services;
- d. provide summary materials from the Governance consulting services.

**3. COMPENSATION AND OTHER EXPENSES**

3.1 In consideration for the consulting services, the District agrees to pay CSBA a base fee of \$2000, plus reasonable travel expenses.

3.2 Payment is due within 30 days upon receipt of invoice from CSBA, following the service delivery.

ITEM 20

4. CONTRACT TERMINATION

- 4.1 The terms of the Agreement shall terminate no later than June 30, 2018, or sooner if all provisions have been satisfied.
- 4.2 Unless otherwise terminated pursuant to this Agreement, CSBA or District may terminate this agreement without cause by giving thirty (30) days written notice to the other party.
- 4.3 Should CSBA default in the performance of this Agreement or materially breach any of its provisions, District may terminate this Agreement by giving written notification to CSBA.
- 4.4 Should District default in the performance of this Agreement or materially breach any of its provisions, CSBA may terminate this Agreement by giving written notification to District.

5. GENERAL PROVISIONS

- 5.1 For the purposes of communication between the parties, the following shall be the representatives of the parties:

<p>Amy Herman Board President</p> <p>San Dieguito Union High School District 710 Encinitas Blvd Encinitas, CA 92024 Phone: (760) 753-6491</p>	<p>Eric Dill Superintendent</p> <p>San Dieguito Union High School District 710 Encinitas Blvd Encinitas, CA 92024 Phone: (760) 753-6491</p>	<p>Naomi Eason, Ed.D Assistant Executive Director, Member Services California School Boards Association 3251 Beacon Boulevard West Sacramento, CA 95691 Phone: (916) 669-3293 Fax: (916) 371-3407</p>
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- 5.2 This Agreement is the entire agreement and supersedes any oral or written agreements previously entered into concerning the conduct of the Governance consulting services.
- 5.3 If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force.
- 5.4 This Agreement will be governed and construed according to the laws of the State of California.

ITEM 20

AGREED

SCHOOL DISTRICT

BY: \_\_\_\_\_  
Amy Herman, Board President

DATED: \_\_\_\_\_

BY: \_\_\_\_\_  
Eric Dill, Superintendent

DATED: \_\_\_\_\_

CALIFORNIA SCHOOL BOARDS ASSOCIATION

BY: *Naomi Eason*  
Naomi Eason, Ed.D.  
Assistant Executive Director,  
Member Services

DATED: 6/13/17

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** June 26, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Susan Dixon  
Director of Classified Personnel  
Cindy Frazee  
Associate Superintendent, Human Resources

**SUBMITTED BY:** Eric R. Dill  
Superintendent

**SUBJECT:** Personnel Commission – New Classified Job Salary Allocation “Learning Commons Technician II”, Proposed Revised Board Policy #4231 Attachment A, “Classified Salary Schedule”

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### EXECUTIVE SUMMARY

In response to the elimination of the District Library/Media Coordinator position, the Personnel Commission established the classification of Learning Commons Technician II at its meeting on June 13, 2017. The certificated responsibilities of the District Library/Media Coordinator will now be provided through a contract with the San Diego County Office of Education; however, several administrative support functions have been identified by the District which will be divided between two Learning Commons Technician positions. The Personnel Commission has recommended a salary allocation of Range 42 on the Classified Salary Schedule for the new classification. The salary allocation is recommended based on a 5% differential for the additional duties incumbents in this classification will perform as compared to the established Learning Commons Technician (Range 40) classification as well as an internal comparison of the pay rate for other classified positions in the District performing duties similar to those that will be added to two Learning Commons Technicians' responsibilities. In addition to the establishment of the classification of Learning Commons Technician II, the Personnel Commission took action to retitle the existing Learning Commons Technician classification to Learning Commons Technician I to differentiate the two roles.

### RECOMMENDATION:

It is recommended that the Board of Trustees approve the revised Board Policy #4231 Attachment A, “Classified Salary Schedule,” as shown in the attached supplement.

### FUNDING SOURCE:

District General Fund  
Attachment

## PERSONNEL / CLASSIFIED

ITEM 21  
4231 APPENDIX A

## SALARY RANGE DEFINITIONS

25	Nutrition Services Assistant I		
26	Nutrition Services Assistant-Floater		
27	Nutrition Services Assistant II Nutrition Services Assistant-Transporter I	42	Accounting Technician Administrative Assistant Human Resources Technician <b>Learning Commons Technician II</b> Risk Management Technician
29	Instructional Assistant Nutrition Services Assistant III Nutrition Services Assistant-Transporter II Nutrition Services Catering Assistant School Bus Attendant	43 44	Transportation Router/Scheduler Administrative Assistant-High School Bus Driver Trainer Construction & Facility Projects Coordinator Information Systems Support Technician Lead Grounds Worker Media Technician/Web Technician Payroll Technician Senior Buyer Warehouse Supervisor
30	Office Assistant		
31	Instructional Assistant-Bilingual		
32	Campus Supervisor Custodian Receptionist		
33	Custodian-Floater Nutrition Services Production Assistant Receptionist-Bilingual (Spanish)	45	Planning Finance Technician
34	Instructional Assistant SpEd (Non-Severe) Locker Room Attendant/Custodian Maintenance Worker I Testing Assistant-Bilingual (Spanish)	47 48	Locksmith Speech/Language Pathology Assistant Construction Projects Information Technician Painter
35	Grounds Maintenance Worker I Health Technician Job Placement Assistant	49	Electrician HVAC Technician Plumber/Irrigation Specialist Skilled Maintenance Worker Vehicle & Equipment Mechanic
36	Instructional Assistant–SpEd (SED) Instructional Assistant SpEd (Severely Handicapped) Instructional Assistant SpEd (Behavior Intervention) Secretary	51	Computer Support Technician Telecommunications Technician
37	Library/Media Technician Warehouse/Delivery Worker	52	Accounting Specialist Budget Analyst Facilities Construction Planner HR Information Systems Support Analyst Human Resources Analyst Human Resources Benefits Analyst Human Resources Certificated Analyst Information Systems Support Analyst Lead Maintenance Worker Payroll Analyst Vehicle & Equipment Supervisor
38	Administrative Secretary-Middle School Custodian Crew Leader Purchasing Assistant School Bus Driver		
39	Grounds/Maintenance Worker II Warehouse/Stores Worker School Plant Supervisor-Middle School		
40	Administrative Secretary Accounting Assistant Accounting Assistant-ASB Buyer Grounds Maintenance Worker/Applicator Human Resources Assistant <b>Learning Commons Technician I</b> Maintenance Worker II Registrar Tutoring Center Specialist	54 57	Information Systems Support Specialist Interpreter for the Hearing Impaired Interpreter for the Hearing Impaired (NIC) Network Technician
41	Administrative Secretary-Bilingual (Spanish) Grounds/Maintenance Equipment Operator Irrigation Specialist Lead School Bus Driver School Plant Supervisor-High School Theatre Technician Transportation Dispatcher Translator/Interpreter (Spanish) Vehicle & Equipment Service Worker	60 62 63 66	Interpreter for the Hearing Impaired (NIC Adv.) Interpreter for the Hearing Impaired (NIC Adv.) Loss Control Analyst Occupational Therapist Contracts Analyst Construction Services Analyst Facilities Planning Analyst Interpreter for the Hearing Impaired (NIC Master) Network Analyst

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## **LEARNING COMMONS TECHNICIAN II**

### **OVERALL JOB PURPOSE STATEMENT**

Under the combined direction of an Associate Superintendent and a site administrator, the Learning Commons Technician II coordinates the work at a site Learning Commons, performs a variety of complex technical and clerical services and duties in support of the acquisition, processing, cataloging, use, maintenance, circulation and record-keeping associated with print and digital materials in the Learning Commons; assists with the operation and support of electronic media and devices, maintains library and media collections including processing and cataloging acquisitions; provides guidance and direction to assist students and teachers in utilizing learning commons resources; serves as a point of contact and liaison for information and communication between Learning Commons Technician I's, District and County Office of Education personnel and outside vendors; and performs administrative support duties to monitor usage of collections and equipment, secure orders, ensure appropriate quantity and quality of supplies and collections, and ensure accessibility to online accounts.

### **DISTINGUISHING CHARACTERISTICS**

This job is distinguished from similar jobs by the following characteristics: the Learning Commons Technician series is responsible for the processing of new items, and searching for appropriate resource materials to locate relevant and current information, directly assisting and guiding students and staff, and monitoring and maintaining electronic devices. Incumbents must be knowledgeable about - available resources, and appropriate materials to support educational activities such as the Internet, online databases, eBook access, various software and applications, and electronic media in order to assist students and teachers to identify and locate appropriate materials to support educational learning activities. Positions in this series function with great independence and have full responsibility for work coordination, and oversight of program functions and leadership in ensuring students and staff understand and use the collection and databases effectively to undertake research.

A Learning Commons Technician II has additional responsibilities related to serving as a primary point of contact for a group of learning commons and overseeing and performing a number of administrative support functions for those learning commons. These functions include: budget and payment monitoring and reporting; contract review and follow up including warranties; review and organization of inventories; and coordination of communication between Learning Commons Technicians and other staff members and vendors. In addition, the Learning Commons Technician II may serve as a resource to Learning Commons Technician I's for troubleshooting or best practices.

### **ESSENTIAL FUNCTIONS**

- Coordinates and organizes the functions and tasks of a site Learning Commons in support of the site's overall educational program as directed by a site administrator or with guidance from other certificated personnel.
- Serves as a point of contact and liaison for information and communication between Learning Commons Technician I's and District personnel and outside vendors including: providing updates to and from vendors; working with vendors and companies to resolve problems related to a product or service; communicating technology related problems to IT staff for student accounts and contracts and subsequent solutions to Learning Commons Technicians; establishing and maintaining relationships with public library and other community agency staff; and identifying, researching and presenting potential topics for staff meetings or trainings.

**LEARNING COMMONS TECHNICIAN II**

- Performs administrative support duties to facilitate the operations of multiple Learning Commons including: reviewing orders and collections and monitoring the usage of collections and equipment.
- Coordinates with site administrators, department chairs and other certificated personnel to requisition educational materials designated for addition to the site's collection.
- Communicates with District personnel to exchange information, to coordinate activities, and to resolve issues or concerns related to learning commons activities, purchase orders, instructional support materials, and equipment usage.
- Supports activities which raise student and staff awareness, engagement and use of the Learning Commons resources, such as maintaining and updating the website, promoting learning opportunity programs (i.e., tutoring, student academic partnerships, etc.) and other engagement initiatives.
- Identifies/corrects minor technical problems and user operation errors to provide continuity of use.
- Provides guidance and direction to students and staff regarding available resource materials, how to source materials, and how to operate various equipment and electronic devices.
- Demonstrates media systems and equipment (e.g. classification system, on-line catalogs, subject-specific web sites on the internet, care of materials, etc.) to students to educate them on the proper use of the learning commons resources.
- Directs activities of student aides and parent volunteers to orient them and monitor their adherence to learning commons procedures and tasks. Distributes various resources and materials to provide requested classroom reference materials.
- Inventories equipment and materials in learning commons collection and monitors levels to document losses and maintain availability of materials and adequate quantities for optimal operations.
- Monitors student behavior and usage of digital devices in the learning to enforce standards that contribute to the use of the facility in accordance with policies and practices.
- Performs circulation activities (e.g., item check-in and check-out, prepare circulation count, lists of overdue items) to control the use, location and availability of items in the collection.
- Prepares and maintains files, lists and records as needed.
- Assists administration or other appropriate staff with preparing reports by providing statistical and operational information.
- Assists students with assigned projects by researching availability of materials and media and providing suggestions for appropriate resources.
- Coordinates and participates in cataloging and processing library materials using appropriate software to integrate new materials into the collection. In collaboration with appropriate certificated staff, ensures that materials ordered are age appropriate, conducting research as needed.
- Ensures accuracy and currency of collection catalogs and resources to provide maximum benefit to students.
- Schedules and distributes electronic and media-related equipment and materials to ensure the effectiveness of media programs and services.
- Ensures repair or replacement of damaged materials and/or equipment to maintain operational readiness of the learning commons. Calculates and collects fees for lost or damaged items.

**CLASSIFIED****ITEM 21****LEARNING COMMONS TECHNICIAN II**

- Attends meetings and workshops and engages in other forms of professional development to increase knowledge of the field and to keep current with the evolving delivery systems that provide access to information and the resources available to students and staff.
- Performs other job-related duties as assigned.

**JOB REQUIREMENTS: MINIMUM QUALIFICATIONS****KNOWLEDGE AND ABILITIES****KNOWLEDGE OF:**

- Basic math principles
- Technical library processes related to the acquisition and classification of materials
- Library terminology and standard practices
- Software related to digital collections
- Internet sites relevant to the collection and activities
- Standard reference sources
- Popular, current literary trends, Young Adult literature, and classical literature and their authors
- Correct English usage, grammar, spelling, punctuation and vocabulary
- Operation and use of office equipment, computer software, hardware and associated applications, the Internet and associated tools and electronic media devices
- Effective research strategies and available resources
- Record-keeping techniques
- Priorities in a Learning Commons

**ABILITY TO:**

- Schedule activities and meetings to ensure maximum use of the facility
- Gather, collate, and classify data
- Independently work with others in a wide variety of circumstances, under pressure and with frequent interruptions
- Work under limited supervision
- Work with data utilizing specific, defined processes
- Operate equipment using standardized methods
- Work with diverse individuals and groups
- Analyze situations to define issues and draw conclusions
- Solve problems independently including moderate equipment problems
- Provide customer service
- Assign and coordinate work activities and create action plans.
- Perform a variety of technical duties related to the cataloging and processing of print and non-print library materials
- Present information to others
- Perform complex clerical work with speed and accuracy
- Prepare documents following prescribed formats
- Read a variety of materials
- Catalog materials according to established rules and regulations



**CLASSIFIED****ITEM 21****LEARNING COMMONS TECHNICIAN II**

- Adapt easily and readily to new technologies, keep current with trends in instructional technology and the application of new information technologies
- Direct and assist students and staff with their information needs
- Address student behavior issues
- Train and provide work direction to others
- Perform reference and research work
- Understand and follow written and oral directions
- Establish and maintain effective working relationships with others and work cooperatively with others
- Maintain records
- Communicate effectively both orally and in writing

**RESPONSIBILITY**

Responsibilities include: working under limited supervision following standardized practices and/or methods; leading, guiding, and/or coordinating others; operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to impact the organization's services.

**WORKING ENVIRONMENT**

The usual and customary methods of performing the job's functions require working in a learning commons environment which is a large space or another district site to conduct work. The job functions require the physical demands outlined below. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

Physical Demands Frequency Definitions Based on an 8-Hour Day:

Seldom = 1-10% (<45 minutes)

Occasionally = 11-33% (up to 3 hours)

Frequently = 34-66% (up to 6 hours)

Continuously = 67-100% (more than 6 hours)

Seldom or Occasionally	lifting and carrying more than 50 pounds with/without assistance at waist height up to 10 feet; sitting up to 15 minutes
Occasionally	stooping/bending, squatting/crouching, twisting back, hand controls, shelving books, climbing, balancing, neck flexation/rotation, fingering/fine manipulation, power/firm grasping, reach at, above and below shoulder height
Occasionally/Frequently	pushing/pulling carts, tables, chairs; lifting and carrying up to 50 pounds with/without assistance at waist height up to 25 feet, handling/simple grasping
Frequently/Continuously	intervals: walking up to 30 minutes, standing up to 20 minutes

**AUDITORY OR VISUAL REQUIREMENTS**

Auditory ability to hear others in order to communicate and make presentations. Vision ability to see near, distant, depth and peripherally.

## CLASSIFIED

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## ITEM 21

### LEARNING COMMONS TECHNICIAN II

#### ENVIRONMENTAL CONDITIONS

There is the potential for exposure to dust on shelves/books; uses a ladder or step stool to reach for objects.

#### EXPERIENCE

This classification requires a minimum of two years of experience performing clerical and technical duties in a library/media center/learning commons operation, including assisting users with their research requests and use of other library print and electronic resources. Experience in a school library, media center, learning and/or information commons is highly preferred.

#### EDUCATION

High school diploma or equivalent. Completion of coursework in Library Technology is preferred.

#### REQUIRED TESTING

Pre-employment testing and assessment to demonstrate minimum qualifications required for the position.

#### CERTIFICATES/LICENSES

California Class C driver's license. Position is occasionally required to travel to the District Office, other school sites, or the County Office of Education in order to attend meetings, seminars and other training.

#### CONTINUING EDUCATION/TRAINING

Participation in ongoing job-related training as assigned.

#### CLEARANCES

California Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) background (fingerprint) clearance; pre-employment physical examination including tuberculosis (TB) and drug screen clearances.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 1, 2017

**BOARD MEETING DATE:** July 13, 2017

**PREPARED BY:** Michael Grove, Ed.D.  
Associate Superintendent / Educational Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** UNIFORM COMPLAINT QUARTERLY REPORT,  
4<sup>th</sup> QUARTER, APRIL – JUNE, 2017

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### EXECUTIVE SUMMARY

State law requires school districts to submit reports to the San Diego County Office of Education (SDCOE) and to the district governing board on the number of complaints each district has received related to the Williams Settlement, i.e., instructional materials sufficiency, emergency facilities issues, and teacher vacancies and misassignments.

Attached is the report for the fourth quarter, 2016-17, from April through June, 2017.

### RECOMMENDATION:

It is recommended that the Board review and accept the attached Uniform Complaint Report for the fourth quarter, from April through June, 2016, as shown in the attached supplement.

### FUNDING SOURCE:

Not applicable.

ITEM 22

COMMUNITY RELATIONS

1312.3/AR-1, ATTACHMENT C

UNIFORM COMPLAINT PROCEDURES  
QUARTERLY UNIFORM COMPLAINT REPORT SUMMARY

For submission to School District Governing Board and County Office of Education

District Name: **San Dieguito Union High School District**

Quarter covered by this report (ex. Jan.-Mar. 2005): April, 2017 through June, 2017

Please fill in the following table; enter 0 in any cell that does not apply.

DESCRIPTION	NUMBER OF COMPLAINTS RECEIVED IN QUARTER	NUMBER OF COMPLAINTS RESOLVED	NUMBER OF COMPLAINTS UNRESOLVED EXPLANATION ATTACHED
<b>Instructional Materials</b>	0	0	0
<b>Facilities</b>	0	0	0
<b>Teacher Vacancy and Misassignment</b>	0	0	0
<b>TOTAL</b>	0	0	0

Submitted by: Michael Grove, Ed.D.  
(Print Full Name)

Associate Superintendent  
(Title)

Signature: 

Date: July 7, 2017